

## Rule 917

### APPROVED PROGRAM PROVIDING TRAINING COURSES AND CDRE

- (a) **Approved Training Course.** An approved program may provide an approved training course under Rule 914 that complies with the requirements under this subsection.
  - (1) **Course Approval.** An approved program must obtain written approval from the director before advertising or offering an approved course for applicants under Rule 911 or 912. The director may approve the training course for mediation, domestic conciliation, parenting coordination, case management, or mentor mediation training and designate the number of qualifying hours that can be earned.
  - (2) **Approved Training Courses and Future Offerings.**
    - (A) An approved training course may be offered again if the approved program makes no substantive changes to the course and notifies the director in advance of the subsequent offering. An approved program must keep attendance records and evaluation summaries for each course on file for a minimum of three years.
    - (B) Notification to the director must include the time, date, and agenda for the course and the number of approved hours that can be earned.
    - (C) The director may reconsider approval of an approved training course at any time.
  - (3) **Monitoring or Observation by Director.** The director or a designee may attend, monitor, and observe an approved training course.
  - (4) **Trainer Requirements.** An approved training course must be presented by a person or persons qualified by practical or academic experience to present the subject. At least one of the persons presenting must have three years of practical experience using that dispute resolution process.
- (b) **CDRE.**
  - (1) **CDRE Approval.** An approved program that offers CDRE credit must comply with Rule 916.
  - (2) **Approved CDRE and Future Offerings.**
    - (A) An approved presentation may be offered again if the approved program makes no substantive changes to the presentation and notifies the director in advance of the subsequent offering. An approved program must keep

attendance records and evaluation summaries for each CDRE presentation on file for a minimum of three years.

(B) Notification to the director must include the time, date, and agenda for the CDRE presentation and the number of approved hours that can be earned by attending.

(C) The director may reconsider approval of an approved CDRE presentation at any time.

(3) **Monitoring or Observation by Director.** The director or a designee may attend, monitor, and observe an approved CDRE presentation.

**[History:** New rule adopted effective January 1, 2020.]