

IN THE SUPREME COURT OF THE STATE OF KANSAS

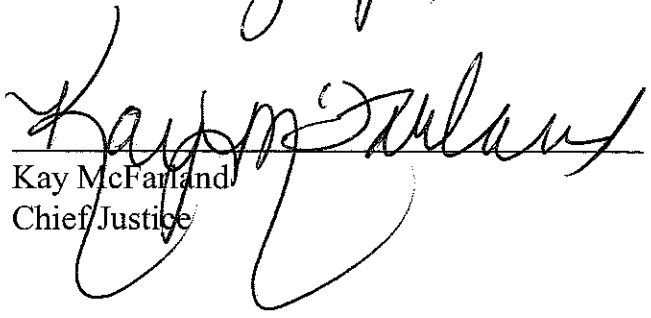
Administrative Order No. 172

In re: 2002 Access to Justice Grant

Pursuant to K.S.A. 2001 Supp. 20-166, a 2002 Access to Justice Grant is awarded to Kansas Legal Services, Inc. The amount of the grant shall be 90% of the total Access to Justice Funds for FY 2003, but shall not exceed \$913,302.00.

The grant shall be paid in quarterly disbursements.

BY ORDER OF THE COURT this 16th day of July, 2002.



Kay McFarland
Chief Justice

Attachment

KANSAS LEGAL SERVICES

712 S. Kansas Avenue, Suite 200
Topeka, Kansas 66603
Telephone (785) 233-2068
(785) 354-8311
(785) 233-4028

172
PAUL D. POST
President, Board of Directors

ROGER L. McCOLLISTER
Chief Executive Officer

May 31, 2002

Access to Justice Committee c/o
Amy Bertrand, General Counsel
Office of Judicial Administration
Kansas Judicial Center
301 West 10th Street
Topeka, KS 66612-1507

Access to Justice Committee:

Please find enclosed Kansas Legal Services' Access to Justice Fund grant proposal for Fiscal Year 2003 and all supporting documents.

Kansas Legal Services, Inc. is requesting \$1,150,000 in Access to Justice funds. Our request includes \$1,000,000 for operating expenses for programs that will provide legal counsel in domestic and other civil legal matters; legal assistance to *pro se* litigants; alternative dispute resolution services; and a statewide Access to Justice Advice and Referral Line to make all services more accessible to low income Kansans and Kansas courts. The request also includes \$150,000 to operate a statewide Guardian *Ad Litem* Support Center. Funding of \$150,000 for the Guardian *Ad Litem* Support Center was added to the Access to Justice Fund by the 2000 Kansas Legislature.

Our program is designed to lessen the burden imposed on the Kansas district courts by *pro se* litigants and make the court system more accessible to Kansans with low incomes. Access to Justice funds received by Kansas Legal Services will be distributed statewide in order to make legal services accessible to low income persons in all 105 Kansas counties.

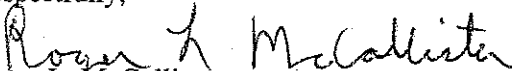
Kansas Legal Services will continue to be a cooperative and accountable recipient of Access to Justice funding. We will continue to work cooperatively with the Office of Judicial Administration and Kansas Bar Association to regularly evaluate and improve the quality of services provided by Access to Justice funded programs.

Please note that we have attached original and copies of letters of support that we have received. Other individuals may be sending their letters of support directly to the Office of Judicial Administration.

All Access to Justice funds will be used solely for the activities specified in the grant proposal. KLS will not expend any funds for any activity prohibited by the Legal Services Corporation Act, 42 U.S.C. 2996 et seq. or by Public Law 104-134.

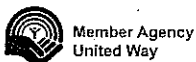
If additional information would be helpful please contact me.

Respectfully,


Roger L. McCollister
Chief Executive Officer

Enclosures

RLM/tks



FY 2003 ACCESS TO JUSTICE GRANT REQUEST

ORGANIZATION:

Kansas Legal Services, Inc.
712 South Kansas Avenue, Suite 200
Topeka, Kansas 66603
(785) 233-2068

PROGRAM DESCRIPTION:

Kansas Legal Services, Inc., is a private non-profit corporation that provides free and low cost legal and alternative dispute resolution services to low income persons in Kansas.

CONTACT PERSON(S):

Roger L. McCollister, Chief Executive Officer
Wayne A. White, Director of Research and
Program Development

SERVICE AREA:

Kansas, statewide.

AMOUNT REQUESTED:

\$1,150,000

TAX ID NUMBER:

48-0872528

SUMMARY OF PROPOSAL

Kansas Legal Services, Inc. is a private non-profit 501(c)(3) corporation that provides civil legal and alternative dispute resolution services to low income persons in Kansas. Kansas Legal Services (KLS) is requesting \$1,150,000 in Access to Justice funds.

KLS is requesting Access to Justice funds for operating expenses for programs that will provide legal counsel in domestic and other civil matters; legal assistance to *pro se* litigants; alternative dispute resolution services; and a statewide Access to Justice Advice and Referral Line to make all services more accessible to low income Kansans and Kansas courts. Our proposal includes a request for \$150,000 to operate a statewide Guardian *Ad Litem* Support Center as mandated by the 2000 Kansas Legislature. Our program is designed to lessen the burden imposed on the Kansas district courts by *pro se* litigants and to make the court system more accessible to Kansans with low incomes.

KLS meets all financial and other qualifications set forth by the Kansas Supreme Court in the Access to Justice Applicant Eligibility Standards. Our program makes legal counsel, mediation and *pro se* services available to low income persons earning 150% or below of the federally established poverty level in all 105 Kansas counties. Our proposal is broken into three projects.

- (1) Advice and representation for low income Kansans in domestic and other civil legal matters and the operation of the statewide Access to Justice Advice Line. (\$830,000)
- (2) *Pro se* and mediation services provided on a statewide basis to address specific needs identified by the courts and the Office of Judicial Administration (OJA). (\$170,000)
- (3) Operation of a statewide Guardian *Ad Litem* Support Center. The Center will provide foster care legal services including guardian *ad litem* and other legal representation, training and support services. (\$150,000)

Special Access to Justice fund accounts have been established by Kansas Legal Services to meet the expenses in each of these areas. KLS will provide quarterly and year end reports detailing how the funds were used and who benefited from them. A review of the Kansas Legal Services Access to Justice funded programs was conducted by staff from the Office of Judicial Administration in April 2002. The review team found the programs to be operating in an effective and efficient manner without any deficiencies. The review team will return in early 2003 for their sixth annual Access to Justice program review.

ACCESS TO JUSTICE FUND

Kansas Legal Services, Inc. worked closely with the staff of the Kansas Bar Association and the Office of Judicial Administration to have the Access to Justice fund included in House Bill 3033 which was passed by the 1996 Legislature. We also collaborated with the Kansas University School of Law, the Kansas Trial Lawyers Association and many others to assure the creation of this important new source of funding for civil legal services for low income Kansans. Kansas Legal Services assisted the Office of Judicial Administration during the 2000 Kansas Legislature to assure inclusion of funding for the Guardian *Ad Litem* Support Center as a component of the Access to Justice Fund.

Money credited to the Access to Justice fund was specified by the Legislature to be used solely for the purpose of making grants for operating expenses to programs, including dispute resolution programs, which provide access to the Kansas civil justice system for persons who would otherwise be denied access to civil justice. It further specified that such programs may provide legal assistance to *pro se* litigants, legal counsel for civil and domestic matters and other legal or dispute resolution services in accordance with grant guidelines promulgated by the Supreme Court of Kansas. During the 2000 Legislative Session, Senate Substitute for House Bill 2027 added \$150,000 to the Access to Justice Fund to support a statewide Guardian *Ad Litem* Support Center to be operated by Kansas Legal Services.

The program proposed by Kansas Legal Services, Inc. for Access to Justice funding addresses the specific goals of 1996 House Bill 3033 and 2000 Senate Substitute for House Bill 2027, and meets all requirements of the 2003 "Supreme Court of Kansas Access to Justice Fund Grant Application Packet."

DESCRIPTION OF KANSAS LEGAL SERVICES

PROGRAM DESCRIPTION

In the early 1920s, the American Bar Association acknowledged the need for special assistance to the poor by creating a standing Committee on Legal Aid. State and local bar associations worked over the following decades to promote legal aid societies to provide free legal services to the poor. During the 1960s and the war on poverty, the resources devoted to the

neighborhood law offices organized to serve the poor were greatly expanded. The newly formed Office of Economic Opportunity (OEO), with the support of the American Bar Association, created in 1965 the Office of Legal Services as part of its Community Action Program.

In the mid 1960s, legal aid societies were formed in Topeka, Wichita and Kansas City. From the 1960s until 1974, the three Kansas Legal Aid Societies, with the support of local bar associations, operated under the authority of the OEO's Office of Legal Services. Authority for the legal services program was transferred from the Community Services Administration (successor to the Office of Economic Opportunity) to the newly formed Legal Services Corporation (LSC) during 1975. Through all of these changes in administrative authority and funding, the Kansas Legal Aid Societies continued to provide free and low cost legal services to the poor in Kansas.

In 1978, the Kansas City, Topeka, and Wichita Legal Aid Societies merged to form Kansas Legal Services, Inc. KLS now has twelve field offices located across the state and maintains an extensive retainer contract system with cooperating members of the Kansas Bar Association.

KLS provided advice and representation to nearly 30,000 low income Kansans during 2001. KLS has been able to significantly increase service to low income Kansans as a result of Access to Justice funding. The increase in service since 1996, the last year prior to the first Access to Justice grant, has ranged from nine per cent (9%) to thirty-three per cent (33%) per year.

Services are provided in all 105 Kansas counties for a wide range of legal and dispute resolution matters. KLS has a proven record of providing legal and dispute resolution services to low income Kansans. KLS also has extensive experience in providing low cost direct services and in documenting the outcomes of those services. KLS has operated the Guardian *Ad Litem* Support Center with Office of Judicial Administration funding during the past three years.

GOALS

The primary mission of Kansas Legal Services is to provide equal access to justice for persons not able to pay for legal services.

KLS has progressively focused its advocacy efforts on special needs groups such as victims of domestic violence, children, the elderly, farmers, those with disabling conditions and those seeking access to health care. Additionally, with funding from the Access to Justice Fund, the Kansas Bar Association, the Kansas Human Rights Commission and other private and public sources, KLS offers mediation services and low fee legal services.

Access to Justice funding has made possible several avenues to improving legal assistance to low income Kansans. Those avenues include improved access through a comprehensive legal Advice Line and increased availability of legal advice and representation. Access to Justice funding for KLS has also improved access to mediation and assistance to *pro se* litigants and the Kansas courts in dealing with *pro se* litigants. Continued Access to Justice funding will allow KLS to further expand its ability to meet these goals.

Priorities for service are reviewed on a regular basis. During 1997, KLS surveyed district court judges and court clerks regarding the civil legal needs of low income Kansans. As recommended by the Access to Justice Review Team, KLS surveyed District Court Clerks and Court Administrators during February 2000. This research found that Court Personnel are familiar with the Access to Justice program and are making regular referrals to it. Kansas Legal Services met with District Court Clerks on June 14, 2001 to receive additional recommendations for program improvement.

In addition, KLS began incorporating legal needs questions in its annual field office surveys during 1998. A random sample of all clients served by KLS throughout the state are surveyed each year about their level of satisfaction with the services provided by KLS. Information gathered from Kansas courts and satisfaction survey data regarding legal needs will be analyzed to determine needed changes in our service priorities.

CLIENT ELIGIBILITY

Legal advice and representation, mediation and assistance to *pro se* litigants will be provided without charge to individuals and families at or below 150 per cent (150%) of the federally established poverty level in all projects funded by Access to Justice. The *Guardian Ad Litem*

Support Center will provide a wide range of assistance to Court Personnel and legal professionals in addition to the eligible client population.

GOVERNING BODY

Kansas Legal Services is governed by a board of directors that is composed of twenty-one (21) members. Sixty per cent (60%) of the members are attorneys and the remainder are client eligible consumer representatives. There is one (1) non-voting staff representative member of the Board appointed by the KLS Staff Association. The Kansas Bar Association appoints eleven (11) of the attorney members and the Kansas Trial Lawyers Association appoints one (1).

ACCESS TO JUSTICE FUNDS PROVIDE CRITICAL FUNDING FOR LEGAL SERVICES

Kansas Legal Services has been able to significantly increase service to low income Kansans as a result of Access to Justice funding. The increase in service since 1996, the last year prior to the first Access to Justice grant, has ranged from nine per cent (9%) to thirty-three per cent (33%) per year.

Though clients seeking legal assistance in domestic law matters have benefited most from Access to Justice funding, KLS has been able to serve a significant number of new clients in civil matters other than domestic; primarily with consumer and housing matters. The funding provided under the Access to Justice grant has enabled KLS to make significant progress toward meeting the legal needs of low income Kansans.

During calendar year 2001 KLS provided services to 5,690 clients seeking advice or representation in a domestic law matter with Access to Justice funds. Of the 5,690 clients served, 4,561 received legal advice and 1,129 received legal representation. During 2001, Access to Justice funded 3,999 cases involving civil matters other than domestic. Of these 3,999 clients, 3,817 were advised and 182 received legal representation.

Through the first quarter of 2002, 916 clients have received domestic legal assistance with Access to Justice funds. Of the 916 clients served, 727 were advised and 189 received legal representation. Also during the first quarter of 2002, Access to Justice funds made it possible for

KLS to serve an additional 664 clients in civil matters other than domestic. Of the 664 served, 645 received legal advice and 19 were represented by KLS attorneys.

Access to Justice funding has enabled KLS to serve an unprecedented number of Kansans with low incomes seeking legal assistance with domestic law matters. Continued Access to Justice funding will enable Kansas Legal Services to maintain this new, higher level of service to low income Kansans and the Kansas Judiciary.

ACCESS TO JUSTICE PROJECT DESCRIPTION

INTRODUCTION

Kansas Legal Services is requesting \$1,150,000 of Access to Justice funding to be used for advice and representation in domestic law and other civil matters; to provide mediation services; assistance to *pro se* litigants and the courts in dealing with *pro se* litigants; the operation of the Access to Justice Advice Line; and operation of a statewide Guardian *Ad Litem* Support Center. These activities are organized into three projects.

The first project involves advice and representation for low income Kansans in domestic law and other civil matters and the operation of the Access to Justice Advice Line. The budget for this project is \$830,000.

The second project includes continuing to review the needs of the district courts in Kansas regarding *pro se* and mediation services and offering, on a statewide basis, *pro se* and mediation services as deemed necessary by the Kansas courts and the Office of Judicial Administration. This project has a budget of \$170,000.

The third project is the operation of a statewide Guardian *Ad Litem* Support Center. The Center will provide foster care legal services including guardian *ad litem* and other legal representation, training and support services, and public education. The Guardian *Ad Litem* Support Center has a budget of \$150,000.

PROJECT 1

Part A Advice and Representation in Domestic Law and Other Civil Matters \$703,089 Requested

The Kansas Bar Association's Civil Legal Needs of the Poor Survey has consistently found domestic law matters to be the area of greatest unmet need among low income Kansans. In 1988, the Kansas Bar Association's Legal Aid and Lawyer Referral Committee conducted a survey of four different components of the Bar in Kansas: Bar Association presidents, judges, legal services lawyers and a random sample of KBA attorneys. The types of cases identified to be the most in need of additional services were: (1) post divorce motions, (2) contested divorces, and (3) domestic violence. In a subsequent survey conducted by the Bar in 1992, these issues continued to be the top three in need of additional services. In 1995, the top two types of cases listed were contested divorces and domestic violence. Post divorce motions were also ranked in the top ten. Surveys conducted by Kansas Legal Services in 1992, 1993 and 1995 also ranked domestic law as the number one unmet legal need in Kansas. The 1997 survey of Judges and District Court Clerks conducted in conjunction with the Office of Judicial Administration also found a high level of need for advice and representation in domestic matters. National research on the legal needs of the poor consistently finds domestic issues to be the greatest unmet legal need.

Kansas Legal Services' ability to address the demand for domestic law services declined with federal funding cuts between 1985 and 1990 and again in 1996. During 1994, a total of 11,058 family law cases were advised or represented by KLS. During 1996, the level of service in family law declined to 9,041 cases. Over two years, because of federal funding cuts, domestic law advice and representation had declined by over eighteen per cent (18.2%). This reduction in service came at a time of increasing demand and probably contributed to an increase in the incidence of *pro se* litigants in Kansas courts. When legal assistance in domestic matters is not available through KLS, low income people are often forced to handle their domestic law issues *pro se*. Access to Justice funding has allowed Kansas Legal Services to approximately double the volume of family law services for low income Kansans compared to 1996, the last year prior to Access to Justice funding.

Access to Justice resources have been and will be distributed throughout the State of Kansas on the basis of poverty population. KLS will equalize the availability of domestic law advice and representation by placing more resources in those areas of the state that are the most underserved.

With funding for this project KLS will provide legal advice and representation to approximately 5,516 Kansans. Approximately 4,528 individuals will receive legal advice and an additional 988 persons will be provided legal representation. The majority of legal advice and representation will be provided in domestic law matters. However, Access to Justice funded legal advocacy will also include advice and representation for clients seeking assistance with other civil legal matters, such as landlord/tenant disputes or consumer protection issues.

With \$703,089 devoted to this portion of the project, the average cost for these 5,516 cases (advice and representation) is \$127.46 per case. This portion of Access to Justice funding will pay for 10,181 hours of legal advice and representation at \$69.06 per hour.

Part B
Domestic Advice and Referral Hotline
\$126,911 Requested

The Access to Justice Advice Line began operation on February 7, 1997. The Access to Justice Advice Line screens callers for income eligibility, determines the legal problem of the caller and determines the priority of the problem identified. Advice Line staff either refers the caller to a Kansas Legal Services office for representation or advice or, in some cases, may provide direct advice during the initial call. Advice Line staff also assists in *pro se* matters as requested by the courts and may refer the caller to mediation services either within KLS or to other providers.

The Advice Line provides comprehensive access to low income people for advice or representation in domestic matters, mediations or assistance with *pro se* matters. The Advice Line number has been provided directly to Kansas district courts and is available to provide the services they need in lessening the burden of *pro se* litigants, coordinating mediation services or responding to perceived needs for legal assistance.

At the requested level of funding, the Advice Line will be staffed with a full-time intake specialist, a full-time paralegal and one quarter-time attorney. This staff will handle calls, make referrals, draft orders for *pro se* litigants and provide legal advice in domestic matters. A total of approximately 12,000 calls will be received on an annual basis at a cost of \$10.58 per call. Approximately 5,000 of these calls will be processed as case intakes on an annual basis at a cost of approximately \$25.38 per intake. This cost includes some brief advice and direct assistance to *pro se* litigants.

PROJECT 2

Part A Alternative Dispute Resolution \$120,000 Requested

The \$120,000 requested for Access to Justice alternative dispute resolution services will be used to continue to expand the availability of mediation, case management and other alternative dispute resolution services for low income individuals statewide. Funding for this purpose will be expended as follows:

1. \$100,000 of funding will pay for approximately 248 mediations conducted by KLS staff or contracted mediation providers. At the direction of the OJA Access to Justice Review Team, mediation services will be targeted to rural areas of the state. In recent years the majority of Access to Justice mediations have been for residents of Wichita and other urban areas. We will continue to work toward more dispersed statewide mediation services. As suggested by the OJA Review Team, KLS mediation staff will work with Court Personnel to provide co-mediation experience to persons who have received mediation training and need co-mediation experience to obtain certification.
2. \$20,000 will be utilized in the administration and further development of alternative dispute resolution referral systems for the district courts. Developing the capacity to provide case management services, at the request of judges, will be included. Kansas Legal Services will continue to gather information from the Office of Judicial Administration, the Kansas Bar Association, the District Courts of Kansas and other alternative dispute resolution providers to identify the alternative dispute resolution needs of both the courts and low income Kansans. Allocating a portion of the mediation

budget to the further development and administration of referral systems allows continued development of the emerging Access to Justice alternative dispute resolution system.

Part B
***Pro Se* Assistance**
\$50,000 Requested

The \$50,000 requested for *pro se* assistance will be used to maintain the availability of direct assistance to *pro se* litigants or to courts in dealing with *pro se* litigants. A clear interest has been expressed by the district courts in having this service. The funds will pay for approximately 727 hours of direct assistance to *pro se* litigants or to courts in dealing with *pro se* litigants. It is estimated that assistance will be provided in 582 cases. Of the 582 served, 108 clients will receive legal representation and 474 will be provided with legal advice. This legal assistance will be provided at a cost of \$68.78 per hour with a total cost per case of approximately \$85.91. The nature of this assistance depends upon the need of each court and each client. Services vary from drafting orders to giving advice or, in some cases, providing representation rather than the client continuing *pro se*.

Funding for mediation and *pro se* assistance in this project expands the usefulness to the courts of the Access to Justice Advice Line described in Project 1. The Advice Line will continue to serve as a one-stop shop for the courts to obtain assistance with *pro se* litigants, to make mediation referrals, or to obtain advice or representation for low income persons statewide.

PROJECT 3

Statewide Guardian *Ad Litem* Support Center
\$150,000

The \$150,000 requested for the Guardian *Ad Litem* Support Center (GALSC) is based on actions taken by the 2000 Kansas Legislature. The Legislature, in 2000 Senate Substitute for House Bill 2027, added \$150,000 to the Access to Justice Fund for Kansas Legal Services to operate a statewide Guardian *Ad Litem* Support Center. The Legislature's intent for the GALSC was to provide "statewide foster care legal services, including guardian *ad litem* and other representation services". The Guardian *Ad Litem* Support Center will provide technical assistance and training to guardians *ad litem*, legal advice and representation, technical

assistance, and public information through a quarterly newsletter. Kansas Legal Services anticipates that the need for these services will increase due to cuts in services provided to children through the Kansas Department of Social and Rehabilitation Services' budget for Fiscal Year 2003 and increased training requirements for guardians *ad litem*. The GALSC training curriculum has been changed to reflect the increased training requirements from four (4) hours to six (6) hours per year.

Kansas Legal Services developed a Foster Care Helpline in 2001 with funding from the United Methodist Health Ministries Fund. The Helpline is operated in conjunction with the Guardian *Ad Litem* Support Center. Kansas Legal Services will work closely with Office of Judicial Administration staff, Court Personnel and guardians *ad litem* to meet identified needs within the foster care and guardian *ad litem* system in Kansas. It is estimated that the Helpline will receive approximately 270 calls during 2003.

Access to Justice funds will pay for approximately 3,022 hours of assistance to guardians *ad litem*, judges, social workers and others. It is estimated that advice, representation and technical assistance will be provided in 200 cases. Another 120 persons will receive six (6) hours of training at one of the four (4) trainings conducted by the Center. Four (4) newsletters will be distributed to 1,500 persons per issue. This assistance will be provided at a cost of \$49.64 per hour with a total cost per person served of approximately \$82.42. These costs exclude persons served by the Foster Care Helpline.

EVALUATION

Kansas Legal Services has established separate Access to Justice accounts for each project and for each category of service within each project. KLS will identify the specific services made possible by the Access to Justice grant including the number of people served and the cost per unit of service.

KLS will provide client satisfaction surveys to samples of all persons served with Access to Justice funds. The result of those surveys will be provided to the Supreme Court of Kansas. KLS agrees to any audit or review of its expenses by the Supreme Court of Kansas. KLS will continue to cooperate with the Office of Judicial Administration and the Kansas Bar Association

to identify the legal needs of low income Kansans and to adapt services that reflect those identified needs.

INDEPENDENT REVIEW

Staff from the Office of Judicial Administration conducted the annual Access to Justice program review during April 2002. The review team found the programs to be operating in an effective and efficient manner without any deficiencies. The Review Team made several specific recommendations that have been incorporated into this proposal. The review team will return in early 2003 for their sixth annual Access to Justice program review.

Kansas Legal Services, Inc.
Access to Justice Fund - Grant Application
Domestic and Other Advocacy Program Budget
Project One

	Access to Justice Funding			Total ATJ	Other Funding (a)	Total Program
	Advocacy	Advice & Referral Hotline				
Salaries-Lawyers/Mediators	312,596	11,944	324,540	261,333	585,873	
Salaries-Paras	65,581	27,195	92,776	99,202	191,978	
Salaries & Fringe - Clerical	75,746	22,833	98,579	90,209	188,788	
Fringe Benefits & Taxes	78,698	13,560	92,258	61,303	153,561	
Total Personnel	532,621	75,532	608,153	512,047	1,120,200	
Space	37,466	5,080	42,546	36,789	79,335	
Capital Expenditures	3,869	2,800	6,669	3,753	10,422	
Equipment Rental	5,905	715	6,620	5,828	12,448	
Supplies, Printing, Postage	14,151	2,190	16,341	13,897	30,238	
Telephone	16,697	19,198	35,895	16,376	52,271	
Travel	6,007	461	6,468	5,888	12,356	
Training	1,629	173	1,802	1,558	3,360	
Library	2,240	189	2,429	2,150	4,579	
Insurance	4,480	752	5,232	4,364	9,596	
Litigation	2,138	0	2,138	2,135	4,273	
Audit / Contract Services	2,647	200	2,847	2,637	5,484	
Central Casewrk & Suprt	68,759	16,018	84,777	67,546	152,323	
Other	4,480	3,603	8,083	4,394	12,477	
Total Non-Personnel	170,468	51,379	221,847	167,315	389,162	
Total Expenses	703,089	126,911	830,000	679,362	1,509,362	

Note (a):

Sources of other funding include Legal Services Corporation, IOLTA, United Way, various city/county grants, Department of Justice and Attorney General grants.

**Kansas Legal Services, Inc.
 Access to Justice Fund - Grant Application
 Domestic and Other Advocacy Statistics
 Project One**

	Access to Justice Funding		
	Advocacy	Advice & Referral Hotline	Total ATJ
Total Representations	988		988
Total Advices	4,528		4,528
Total Calls		12,000	12,000
Total Cases	5,516	12,000	17,516
FTE-Lawyers	6.40	0.25	6.65
FTE-Paras	2.45	1.00	3.45
FTE - Intake Specialist		1.00	1.00
Total FTE's	8.85	2.25	11.10
Hours-Lawyers	7,753	383	8,136
Hours-Paras	2,428	1,530	3,958
Total Hours	10,181	1,913	12,094

**Kansas Legal Services, Inc.
Access to Justice Fund - Grant Application
Pro-Se and Mediation Program Budget
Project Two**

<u>Access to Justice Funding</u>					
	<u>Mediation</u>	<u>Pro-Se Assistance</u>	<u>Total ATJ</u>	<u>Other Funding (a)</u>	<u>Total Program</u>
Salaries-Lawyers/Mediators	54,984	21,500	76,484	0	76,484
Salaries-Paras	3,413	5,306	8,719	0	8,719
Salaries-Clerical	4,581	5,407	9,988	0	9,988
Fringe Benefits & Taxes	12,076	5,618	17,694	0	17,694
Total Personnel	75,054	37,831	112,885	0	112,885
Space	7,322	2,674	9,996	0	9,996
Capital Expenditures	1,290	276	1,566	0	1,566
Equipment Rental	1,154	421	1,575	0	1,575
Supplies, Printing, Postage	2,766	1,010	3,776	0	3,776
Telephone	3,263	1,192	4,455	0	4,455
Travel	1,174	429	1,603	0	1,603
Training	318	116	434	0	434
Library	438	160	598	0	598
Insurance	876	320	1,196	0	1,196
Litigation	418	153	571	0	571
Audit / Contract Services	11,600	189	11,789	0	11,789
Central Casewrk & Suprt	13,451	4,909	18,360	0	18,360
Other	876	320	1,196	0	1,196
Total Non-Personnel	44,946	12,169	57,115	0	57,115
Total Expenses	120,000	50,000	170,000	0	170,000

Note (a) : These projects are only funded through the Access to Justice grant.

Kansas Legal Services, Inc.
Access to Justice Fund - Grant Application
Pro-Se and Mediation Statistics
Project Two

Access to Justice Funding

	<u>Mediation</u>	<u>Pro-Se Assistance</u>	<u>Total ATJ</u>
Total Rep / Mediations	248	108	356
Total Advices		474	474
Total Cases	248	582	830
FTE-Lawyers/Mediators	1.17	0.44	1.61
FTE-Paras	0.13	0.20	0.33
Total FTE's	1.30	0.64	1.94
Hours-Lawyers/Mediators	1,790	529	2,319
Hours-Paras	199	198	397
Total Hours	1,989	727	2,716

**Access to Justice Fund - Grant Application
Guardian Ad Litem Resource Center Program Budget
Project Three**

	GAL Resource Center	Other Funding (a)	Total Program
Salaries-Lawyers	72,246	0	72,246
Salaries-Paras	0	0	0
Salaries-Clerical	12,717	0	12,717
Fringe Benefits & Taxes	15,327	0	15,327
Total Personnel	100,290	0	100,290
Space	12,653	0	12,653
Capital Expenditures	1,377	0	1,377
Equipment Rental	917	0	917
Supplies, Printing, Postage	3,520	0	3,520
Telephone	3,443	0	3,443
Travel	970	0	970
Training	10,304	0	10,304
Library	385	0	385
Insurance	861	0	861
Litigation	341	0	341
Audit / Contract Services	331	0	331
Central Casewrk & Suprt	13,900	0	13,900
Other	708	0	708
Total Non-Personnel	49,710	0	49,710
Total Expenses	150,000	0	150,000

Note (a) : This project is only funded through the Access to Justice grant.

Kansas Leg Services, Inc.
Access to Justice Fund - Grant Application
Guardian Ad Litem Resource Center Program Budget
Project Three

GAL
 Resource
Center

Number of Persons Trained	120
Foster Care Hotline Calls	270
Persons Served (Advice, Representations, Technical Assistance)	200
Newsletters	1,500 (4 Issues)

Total Served	2,090
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FTE-Lawyers	1.55
FTE-Paras	0.00
FTE-Clerical	0.43

Total FTE's	1.98
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Hours-Lawyers	2,372
Hours-Paras	0
Hours-Clerical	650

Total Hours	3,022
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Internal Revenue Service
District Director

Department of the Treasury

Date: 3 JUN 1980

Our Letter Dated:
July 18, 1978
Person to Contact:
Minnie Busby
Contact Telephone Number:
214-767-1227
EO:2:309:AWC
DAL:EO:30-321

Kansas Legal Services, Inc.
112 West 6th St.
Topeka, Kansas 66603

Dear Taxpayer:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Internal Revenue Code, because you are an organization of the type described in section 170(b)(1)(A)(vi). Your exempt status under section 501(c)(3) of the code is still in effect.

Grantors and contributors may rely on this determination until the Internal Revenue Service publishes notice to the contrary. However, a grantor or a contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of section 509(a)(1) status, or acquired knowledge that the Internal Revenue Service had given notice that you would be removed from classification as a section 509(a)(1) organization.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



A. W. McCanless
District Director

**Kansas Legal Services, Inc.
Board of Directors**

2002

<p>David G. Arst 150 N Main St., Ste 515 Wichita KS 67202-1319 316/265-4222 <i>Attorney</i></p>	<p>Sara Beezley 126 S. Ozark P O Box 352 Girard KS 66743 316/724-4111 Fax: 316/724-6411 <i>Attorney</i></p>	<p>Audrey Calvin 605 Bond Circle Dodge City KS 67801 620-255-6833 <i>Client Representative</i></p>
<p>Jeannine Cook 1613 SW 37th Terr, Apt. 1112 Topeka KS 66609 785/267-2187 <i>Client Representative</i> Secretary</p>	<p>Tina Faucett 814 East 10th Pittsburg KS 66762 620/231-0027 <i>Client Representative</i></p>	<p>John Francis Director of Clinical Programs Washburn School of Law 17th & MacVicar Topeka KS 66621-1141 785/231-1191 Fax: 785/231-1094 <i>Attorney</i></p>
<p>Peggy Grant-Cobb Sprint Law Department 400 W 49th Terrace Kansas City MO 64112 816/624-6957 <i>Attorney</i></p>	<p>Otto Klusmann 29737 NE Norton Road Greeley KS 66033 785/867-3655 <i>Client Representative</i></p>	<p>Charlotte Lee 1531 Wheeler, Apt. 301 Emporia KS 66801 316/342-6686 <i>Client Representative</i></p>
<p>Robert Littrell 900 Poyntz Ave. Manhattan KS 66502-5456 785/776-2000 <i>Attorney</i> Treasurer</p>	<p>Kirk Lowry Ks Independent Living Resource Ctr 501 SW Jackson, Suite 100 Topeka KS 66603 785/233-4572 <i>Attorney</i></p>	<p>Larry Macy 605 Grant Victoria KS 67671 785/735-2506 <i>Client Representative</i></p>
<p>Stephanie A. Mathews Douglas Co Legal Aid Society, Inc. University of Kansas-Green Hall 1535 W 15th Street Lawrence KS 66045-7577 785/864-5564 <i>Attorney</i></p>	<p>Paul D. Post 5897 SW 29th Topeka KS 66614-2498 785/273-1353 Fax: 785/273-1383 <i>Attorney</i> President</p>	<p>Scott Price P O Box 2478 Salina KS 67401 785/825-5403 Fax: 785/825-0576 <i>Attorney</i></p>
<p>Trish Rose 129 West 2nd, Ste C Hutchinson KS 67504-1868 316-663-7131 <i>Attorney</i></p>	<p>Melvin J. Sauer, Jr. Dreiling, Bieker & Hoffman P O Box 579 Hays KS 67601-0579 785/625-3537 <i>Attorney</i></p>	<p>Kelly Stephens 1610 SW High Topeka KS 66604 785-235-2698 <i>Staff Representative</i></p>
<p>Toni Tottress-Brown 1905 N 14th Street Kansas City KS 66104 913/321-7466 <i>Client Representative</i></p>	<p>Michael Whitsitt 4800 Rainbow Blvd, Ste 100 Westwood KS 66205 913/362-8560 <i>Attorney</i> Vice President</p>	<p>Lucius Woodard 2647 North Erie Wichita KS 67219 316/691-0620 <i>Client Representative</i></p>

(Amended October 19, 1990)

KANSAS LEGAL SERVICES, INC.

BYLAWS

ARTICLE I

NAME AND PRINCIPAL OFFICE

SECTION 1: NAME

This organization, incorporated under the Kansas Corporation Code, shall be known as Kansas Legal Services, Inc., hereinafter referred to as K.L.S., Inc.

SECTION 2: PRINCIPAL OFFICE

The principal office of K.L.S., Inc. shall be located in Topeka, Kansas, or in such other city in Kansas as shall be designated by the Board of Directors.

ARTICLE II

PURPOSE

The objects and purposes of this Corporation shall be to provide or help to provide legal services for economically disadvantaged Kansas citizens who are financially unable to obtain private counsel.

K.L.S., Inc. is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501 (c)(3) of the United States Internal Revenue Code, and the Kansas Corporation Code.

The Corporation, in furtherance of these charitable and educational purposes, shall attempt to educate and serve indigent persons by:

1. Receiving grants of public and private funds as may be available for providing legal services to indigent citizens of Kansas;
2. Establishing or assisting in the creation and operation of professionally staffed legal assistance offices for indigents where needed;
3. Providing technical assistance and creating and encouraging educational programs relating to legal programs for the indigent; and
4. Carrying out any lawful activity necessary or convenient in connection with any of the foregoing purposes or powers enumerated in the Kansas Corporation Code.

ARTICLE III

BOARD OF DIRECTORS

SECTION 1: NUMBER AND COMPOSITION

The affairs of this Corporation shall be managed by its Board of Directors, which shall consist of twenty-one (21) members, all of whom shall be residents of the state of Kansas. The composition of the Board of Directors shall in all respects comply with Section 1607.3 and other applicable regulations promulgated by the Legal services Corporation Act of 1974, Public Law 93-355.

SECTION 2: QUALIFICATIONS AND SELECTION OF BOARD MEMBERS

- A. Qualification. Members of the Board of Directors shall be supportive of the purposes of the Legal Services Corporation Act, and have interest in and knowledge of the delivery of quality legal services to indigent persons. At least one-third (1/3) of the K.L.S. Board of Directors shall be persons qualified for free legal services by Kansas Legal Services at the time of their appointment to the Board of Directors and shall be selected to serve on the K.L.S. Board by the client members of their respective advisory councils. No person who is employed by K.L.S., Inc., or by any organization or agency who is receiving or has applied to receive funds from K.L.S., Inc., shall be eligible for membership on the Board of Directors.
- B. Selection. The twenty-one members shall be selected in the following manner:
1. One attorney designated by the Kansas Bar Association (KBA) Executive Council and one client representative in total from Service areas 11 and 12.
 2. One attorney designated by the KBA Executive Council and one client representative in total from the Service areas 9 and 10.
 3. One attorney designated by the KBA Executive Council and one client representative in total from the Service areas 4 and 6.
 4. One attorney designated by the KBA Executive Council and one client representative in total from the Service areas 2 and 8.
 5. One attorney designated by the KBA Executive Council and one client representative designated by Advisory Councils from each of Service areas 1, 3, 5, and 7.
 6. One attorney chosen by the Executive Council of the Kansas Bar Association (KBA).
 7. One attorney chosen by the President of the Kansas Trial Lawyers Association (KTLA).
 8. One attorney designated by the KBA Executive Council representing the Washburn University School of Law.

9. One attorney designated by the KBA Executive Council representing the Kansas University School of Law.
 10. One non-voting, ex-officio representative of the Kansas Legal Services Staff Association, who may not be an employee of K.L.S., Inc., the K.L.S. Staff Association, or any organization receiving, or which has applied to receive, funds from Kansas Legal Services, Inc.
- C. Attorney positions in paragraph B above shall be appointed by the KBA Executive Council to represent the service area, law schools, and KBA position, as described therein, except that the KTLA shall appoint one attorney position. K.L.S. shall make recommendations to the KBA Executive Council for their consideration in making the respective appointments.
- D. Every reasonable effort will be made to recruit and appoint women and minority attorney members to the Board.

SECTION 3: TERM

The new Board shall be constituted no later than August 31, 1981, and shall serve until the January annual meeting in 1983 as their first year. Representatives from Service Areas 1, 2, 3, 4, 5, 6, and 7, shall serve for three years as their initial term. Representatives from Service Areas 8, 9, 10, 11, and 12, the two law schools, the KBA, and the KTLA shall serve two years as their initial term. After the initial three-year terms expire, all terms shall be for two years and shall commence as of the annual meeting. No member shall serve more than two consecutive terms.

SECTION 4: ANNUAL MEETINGS

An annual meeting of the Board of Directors shall be held on the third Friday of January in each year at the principal office of K.L.S., Inc., or upon such other day and in such other place, within or without the state, as may be provided by resolution of the Board of Directors.

SECTION 5: REGULAR MEETINGS

Regular meetings of the Board of Directors shall be held on the third Friday of January, April, July, and October of each year at the principal office of K.L.S., Inc., or upon such other day and in such other place as may be provided by resolution of the Board of Directors.

SECTION 6: NOTICE

Written notice of each meeting, specifying the place, day, and hour, and in the case of the special meetings, the reason therefore shall be delivered to each director not less than ten (10) days and not more than forty (40) days before the date of the meeting, either personally or by mail, at the direction of the President of the Board of Directors or the other directors calling the meeting. A tentative agenda shall accompany each written notice of a meeting. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail, addressed to the director at his address as it appears on the records of the Corporation, with postage prepaid.

It is provided, however, that whenever any notice is required to be given, a waiver thereof in writing, signed by persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to such notice having been properly given.

SECTION 7: QUORUM

A majority of directors shall constitute a quorum for the transaction of business at any meeting of the Board. The act of the majority of the directors present at a meeting at which a quorum is present shall be the act of the Board of Directors unless the act of a greater number is required by law or these Bylaws.

SECTION 8: REMOVAL OF BOARD MEMBERS

- A. The Board, by a vote of two-thirds (2/3) of the entire Board of Directors (although only a quorum need be present), shall have the authority to remove a director for good cause shown upon written notice of the intended action to the director in question at least ten (10) days prior to the vote.
- B. When a director shall fail to appear at three (3) consecutive meetings of the Board of Directors, or at one-half (1/2) of the meetings held during a two-year period, his or her membership on the Board of Directors shall automatically terminate, and he/she shall be notified by the Secretary in writing. However, such director may, upon his/her written request therefore, be allowed to appear at the next regular meeting of the Board of Directors to request reinstatement, and the Board may, upon a two-thirds (2/3) vote of the members present at the meeting, reinstate the person as a member of the Board for good cause shown.

SECTION 9: VACANCIES

When vacancies occur on the Board, the organization which appointed or elected the departing director shall choose the successor to serve the unexpired term; provided, however, that if such organization shall fail to choose a successor within sixty (60) days after being given written notice of the vacancy, the Board may designate another qualified organization to make the appointment.

When vacancies occur on the Board as a result of the failure of the organization listed in Section II appoint or elect a director to the Board at the initial annual meeting of the Board or at the expiration of the term of any director, the Board may appoint the director or directors by a majority vote at a duly-convened meeting.

In the event that the Board does select the successor director in either of the situations described above, such director shall meet the requirements of the position vacated and represent the organization failing to choose a successor.

SECTION 10: OPEN MEETINGS

- A. All meetings for the conduct of the affairs of and the transactions of business by the Corporation through its Board of Directors shall be conducted in accordance with the open-meeting laws of the state of Kansas, K.S.A. 1977 Supp. 75-4318 et seq. as it may be hereafter amended.
- B. Notice of the date, time, and place of any meeting--annual, regular, or special--shall be furnished by the Secretary to any person requesting such information.

- C. Prior to any meeting hereinabove mentioned, any agenda relating to the business to be transacted at such meeting shall be made available by the Secretary to any person requesting said agenda.

SECTION 11: POWER AND DUTIES

The Board shall have, but shall not be limited to, the following powers, duties and responsibilities:

1. Set and review all policies for the operation of K.L.S., Inc., guidance of staff and local advisory council.
2. Exercise supervision of all funds of K.L.S., Inc., and exercise supervision over receipts and expenditures.
3. Select and terminate all officers of the Corporation and the Executive Director of K.L.S., Inc.
4. Decide disputes between any area offices and/or employees of K.L.S., Inc., relative to personnel or other matters.
5. Evaluate the operation of K.L.S., Inc., in accordance with the objectives and purposes as stated in the Articles of Incorporation.
6. Delegate authority to or contract with local advisory councils for the performance of, supervision of, and delivery of legal services within their service areas.
7. Consult with and provide advice, upon request, to the various local bar associations of the state of Kansas, in matters concerning delivery of civil legal assistance to indigents.
8. Keep correct and complete books and records of accounts, minutes of meetings, and the names and addresses of the members of the Board, and permit all books and records to be inspected by any director, or his or her agent or attorney, for any proper purpose at any reasonable time.
9. The Board of Directors may authorize any employee or employees, officer, or officers, agent or agents, to enter into any contract or execute and deliver an instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.
10. No loans shall be contracted on behalf of the Corporation and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.
11. All checks, drafts, or other orders for the payment of money, notes, or other evidence of indebtedness issued in the name of the Corporation, shall be signed by such employee or employees, officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors.

12. All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select.

SECTION 12: COMPENSATION OF DIRECTORS

No director or member of any local advisory council shall receive, directly or indirectly, any compensation or other reward for serving, nor shall any such person or any staff member have any interest in or to the property of K.L.S., Inc., either before or after dissolution; provided, however, that the Board of Directors may authorize reimbursement of reasonable expenses by directors necessitated by their attendance at each regular or special meeting of the Board of Directors or of the Executive Committee.

ARTICLE IV

OFFICERS

SECTION 1: OFFICERS

The officers of K.L.S., Inc., shall be members of the Board of Directors of the Corporation and shall be designated as the President, Vice-President, Secretary, Treasurer, and such other officers as may be elected in accordance with the provisions of this Article. No director may hold more than one office at the same time.

SECTION 2: ELECTION AND TERM OF OFFICE

The officers of K.L.S., Inc., shall be elected annually by a majority vote of the directors present at the regular annual meeting of the Board of Directors wherein there is a quorum. new offices may be created and filled at any meeting of the Board of Directors. Each officer shall hold office until his/her successor shall have been duly elected and qualified. Officers other than President, Vice-President, Secretary, and Treasurer need not be members of the Board of Directors.

SECTION 3: REMOVAL

The Board, by affirmative vote of two-thirds (2/3) of the members present at a meeting, shall have the power to warn or reprimand an officer or to suspend or revoke the privilege of holding an office from an officer for flagrant or willful violation of the resolutions of the Board or of these Bylaws.

SECTION 4: VACANCIES

A vacancy in any office because of death, resignation, removal, disqualification or otherwise may be filled by a majority vote of the directors present at a meeting at which a quorum is present.

SECTION 5: PRESIDENT

The President shall be the chief executive of K.L.S., Inc.; shall preside at the meetings of the Board; shall cooperate with the Board and staff in planning the agenda for meetings of the Board; shall appoint, with the approval of the board, all committees which may include persons not members of the Board; shall work closely with staff in the conduct of the affairs of K.L.S., Inc.; and shall perform such other duties as may properly appertain to the office.

SECTION 6: VICE-PRESIDENT

In the absence of the President, or in the event of his or her inability or refusal to act, the Vice-President shall have all powers of and be subject to all the restrictions upon the President. The Vice-President shall perform such other duties as from time to time may be assigned to him or her by the President of the Board of Directors.

SECTION 7: SECRETARY

The Secretary shall be responsible for the preparation and maintenance of minutes of meetings of the Board and of resolutions presented to or passed by the Board, and shall work with the clerical staff to see that there is appropriate distribution of such documents and similar documents by the sponsoring groups and other interested groups. The Secretary shall cooperate with the staff with regard to public information activities. The Secretary shall prepare all agendas for annual and regular meetings.

SECTION 8: TREASURER

The Treasurer shall be responsible for general review of the banking, financial, and accounting functions of K.L.S., Inc., in cooperation with the staff.

ARTICLE V

COMMITTEES

SECTION 1: CREATION

The Board of Directors and the Executive Committee shall have the authority to create, dissolve, and appoint members to ad hoc committees as they deem necessary.

SECTION 2: STANDING COMMITTEES

The Board of Directors may create, dissolve, and appoint members to standing committees as they deem necessary.

SECTION 3: CLIENT REPRESENTATION

All committees shall have at least one member who is a client-member of the Board of Directors.

SECTION 4: EXECUTIVE COMMITTEE

The Executive Committee shall consist of the President, Vice-President, Secretary, and Treasurer of the Corporation, and three (3) other members of the Board of Directors, to be nominated by the President and confirmed by the Board of Directors annually. At least one member of the Executive Committee shall be a client-member director.

Subject to instructions and/or limitations as may be imposed by the Board of Directors, and between its meetings, the Executive Committee shall be the administrative Board of the Corporation and shall have the power and authority to do and perform all duties and functions which the Board of Directors might do or perform, except the Executive Committee may not:

1. Amend these Bylaws;
2. Exercise the authority of the Board of Directors granted under Article 3, Section 9;
3. Exercise the authority of the Board of Directors granted under Article 3, Section 10;
4. Exercise the authority of the Board of Directors granted under Article 3, Section 12 (3);
5. Exercise the authority of the Board of Directors granted under Article 4, Section 2;
6. Exercise the authority of the Board of Directors granted under Article 4, Section 3;
7. Exercise the authority of the Board of Directors granted under Article 4, Section 4.

Business of the Executive Committee may be conducted by mail, telephone, or meetings. The Committee shall, at each regular meeting of the Board of Directors, report all actions taken by the Executive Committee since the last meeting of the Board of Directors. The Board of Directors shall have the authority to alter, amend, or refine any action by the Executive Committee since the last meeting of the Board of Directors.

The Executive Committee shall be dissolved only by amendment of the Bylaws.

SECTION 5: AUDIT COMMITTEE

The President of the Corporation shall select and appoint an Audit Committee, whose functions shall be:

1. To approve and select annually competent auditors who shall perform the annual audit.
2. To review the annual audit and to make recommendations to the Board of Directors based on the audit.
3. To evaluate the performance of the auditors.

SECTION 6: GRIEVANCE COMMITTEE

The President of the Corporation shall appoint and select a Grievance Committee to hear grievances and complaints against the Corporation. The powers, duties, responsibilities, and procedures of the Grievance Committee shall be set out by special Board resolution and incorporated in the Operations Manual of K.L.S., Inc.

ARTICLE VI

LOCAL ADVISORY COUNCILS

SECTION 1: FORMATION AND CHOICE OF MEMBERS

Advisory councils shall be established for each Service Area. The councils shall be composed of not more than twenty-five members and shall include client and attorney members.

Only those persons committed to the purposes of K.L.S., Inc., as provided by these Bylaws, shall be considered for membership on the councils. Substantial efforts shall be made by the Executive Director to encourage interested groups in areas to be serviced by K.L.S., Inc., including attorneys and representatives of organizations which may provide referrals or services to prospective clients of K.L.S., Inc., to become members of the councils.

SECTION 2: POWERS AND DUTIES

Each local advisory council shall have the following powers, duties, and responsibilities:

1. Designate the Directors to represent the particular advisory council as set out in Article 3, Section 2 (B).
2. Consult closely with and advise the staff of its area with regard to the functioning of K.L.S., Inc., in that area with particular regard to eligibility standards, priorities for problems to be solved, and methods of securing and assisting clients.
3. Assist the staff in informing prospective clients of the services of K.L.S., and securing volunteer personnel, both legal and non-legal, to assist and supplement the efforts of the staff.
4. Perform such duties as are assigned to such councils by other sections of these Bylaws or by the Board.
5. Evaluate the operations of K.L.S., Inc. in its area.

ARTICLE VII

EXECUTIVE DIRECTOR

The Board of Directors shall select an Executive Director who shall administer the state program consistent with the policies set by the Board of Directors, the Executive Director shall be an ex-officio member of the Board of Directors and of the Executive Committee.

The Executive Director shall, in general, supervise and control all of the day-to-day business and affairs of Kansas Legal Services, Inc. He or she may sign, individually or with the President, Secretary, Treasurer, or other proper officer of Kansas Legal Services, Inc., authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors, or these Bylaws, or statute, to some other officer or agent of Kansas Legal Services, Inc. The Executive Director shall have the authority to hire and terminate the employment of managing attorneys of area offices, provided, however, that such hiring or termination shall be with the advice of the Service Area office. The Executive Director shall serve at the pleasure of the board of Directors.

ARTICLE VIII

GRIEVANCE PROCEDURE

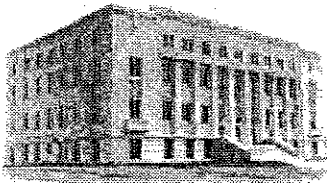
Any person or group aggrieved by a decision or action of K.L.S., Inc., or its staff or any subdivisions thereof, may appeal said decision or action in writing to the Executive Director. If the grievance is not satisfactorily resolved, the aggrieved party may petition the Board of Directors, who will decide the matter pursuant to the rules and procedures promulgated by the Board of Directors. Personnel matters are to be handled pursuant to a Personnel Manual adopted by the Board of Directors.

ARTICLE IX

AMENDMENTS TO BYLAWS

These Bylaws or the Articles of Incorporation of Kansas Legal Services, Inc., may be amended, altered, or repealed by affirmative vote of sixty percent (60%) of the members of the Board of Directors present at a duly-convened meeting. Such vote shall be taken at a meeting of the Board of Directors held at least twenty (20) days after notice of the proposed meeting. Notice of such meeting shall include a copy of the proposed changes of the Bylaws or Articles of Incorporation. Proposals to amend these Bylaws or the Articles of Incorporation may be initiated only by a member of the Board of Directors.

Kansas Legal Services	
5/30/02	2002 Budget
Revenue & Support	
Legal Services Corp	2,429,504
IOLTA (excl \$38,333 for HRC Mediation)	121,667
AAA	290,041
United Way	267,895
City / County Grants	138,280
Mill Levy	65,863
RFP Casework Revenue	427,900
Other Casework Revenue	23,000
KAMS	125,000
KBA Lawyer Ref, Advice Line	93,000
KBA RFP Coordination	10,500
SRS Adult	800,300
SRS Zebley	362,000
SRS-Permanancy in Child Time	15,583
SRS - Juvenile Mediation	45,000
United Health Ministries	115,476
Foundation Grants	30,000
GAL Resource Center	150,000
County Defender	452,704
Juvenile Justice Authority	161,973
Reduced Fee Admin Fee	72,569
WORKS	310,100
OTAP	250,000
HRC Mediation (incl \$38,333 IOLTA)	153,333
Elder Law Hotline	0
Access to Justice Fund	899,000
Department of Justice	151,032
MPS-Management	132,400
Attorney Gen (VOCA/STOP)	89,309
Department of Housing	41,394
Custom Computer Training	181,000
Job Success	412,900
Other	52,200
Total Revenues	8,870,924
Expenses	
Salaries	5,581,758
Fringe Benefits	1,055,912
Space	709,336
Equipment Rental & Minor Purch	116,880
Office Supplies, Printing, Postage	255,363
Telephone	276,000
Travel	159,800
Training	94,100
Library	47,200
Insurance	64,735
Litigation	34,800
Contract Serv./Consulting	113,000
Retainers	106,300
Other	153,800
Total Expenses	8,768,987
Excess (Deficiency)	101,937
Capital Expenditures	(130,000)
Excess Insurance Reserve	27,000
Net Cash (To Reserves)	(1,063)



Wabaunsee County Courthouse

OFFICE OF THE DISTRICT MAGISTRATE JUDGE
SECOND JUDICIAL DISTRICT

215 Kansas Ave., P.O. Box 278
Alma, KS 66401-0278
(785) 765-2406
Fax (785) 765-2487

Hon. Blaine A. Carter

May 23, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th Street
Topeka, Kansas 66612-1507

In Re: Access to Justice grant request submitted by Kansas Legal Services, Inc.

Dear Committee Members:

Through this letter I would like to inform you of my support for the Access to Justice grant request submitted by Kansas Legal Services, Inc. I have seen first hand the positive impact such grants have had in Wabaunsee County in the past.

Kansas Legal Services is in a unique position to assure that low income Kansans have equal access to legal advice, representation and alternative dispute resolution services on a statewide basis. The Kansas Legal services proposal is specifically designed to help Kansas courts lessen the burden of increasing numbers of pro se litigants.

The level of quality, competent representation provided by Kansas Legal Services to low income residents in Wabaunsee County has allowed many to obtain the much essential services they would otherwise be denied, and, without question, has provided the court the ability to better address their needs.

It is my hope this service will continue to be provided to residents of Wabaunsee County through this request.

If you have any questions or need further information, please advise.

Sincerely,

Blaine A. Carter
District Magistrate Judge
Second Judicial District



KANSAS DISTRICT COURT

CHAMBERS OF
MARLA J. LUCKERT
CHIEF JUDGE OF THE DISTRICT COURT

SHAWNEE COUNTY COURTHOUSE
DIVISION THREE
200 S.E. 7TH, SUITE 411
TOPEKA, KANSAS 66603-3922
(785) 233-8200 EXT. 4130

OFFICERS:
CHERYL J. KARNS
ADMINISTRATIVE ASSISTANT
RICHARD R. CUEVAS, CSR-RPR
OFFICIAL COURT REPORTER

May 30, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th Street
Topeka, KS 66612-1507

Dear Committee Members:

I am writing to express my strong support for the Access to Justice grant request submitted by Kansas Legal Services, Inc. I have been impressed with the quality of service provided to low income people throughout the Third Judicial District by the Topeka office of Kansas Legal Services. Their service is essential.

Access to Justice funding to Kansas Legal Services will help meet our judicial system's most pressing local needs. The services made possible by Access to Justice funding have made a significant impact on the ability of low income people in the Third Judicial District to obtain legal advice and representation. The Topeka office of Kansas Legal Services is a long standing and well respected member of our community.

Kansas Legal Services is in a unique position to assure that low income Kansans have equal access to legal advice, representation and alternative dispute resolution services on a statewide basis. The KLS proposal is specifically designed to help Kansas courts lessen the burden of increasing numbers of *pro se* litigants.

KLS will use Access to Justice funds to serve many people who would otherwise be excluded from the legal system due to their inability to pay for legal assistance.

Very truly yours,

A handwritten signature in cursive script, reading "Marla J. Luckert".

Marla J. Luckert
District Judge

MJL:ck



KANSAS DISTRICT COURT

Chambers of
DAVID E. BRUNS
DISTRICT JUDGE

Shawnee County Courthouse
Division No. Twelve
Topeka, Kansas 66603-3922
(785) 233-8200 Ext. 4405
Fax (785) 291-4917

Officers:
FELICIA M. DAVENPORT
Administrative Assistant
ESTHER THOMPSON, CSR, RPR
Official Court Reporter

May 24, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 S.W. 10th Street
Topeka, Kansas 66612-1507

Dear Committee Members:

As a District Court Judge who primarily handles domestic cases, including divorce, paternity and protection from abuse actions, I strongly support the request of Kansas Legal Services, Inc. for a renewal of the Access to Justice Grant. Kansas Legal Services, Inc. provides excellent legal representation to low-income litigants. By assisting litigants who would otherwise be unrepresented, attorneys from Kansas Legal Services, Inc. also help reduce the number of cases involving *pro se* litigants which would otherwise go to trial. Thus, the services provided by the Kansas Legal Services, Inc. promote judicial economy.

Kansas Legal Services, Inc. not only plays an important role in the judicial system but also in the community. The alternative dispute resolution services provided by Kansas Legal Services, Inc. often help resolve disputes without the need for litigation. When litigation is necessary, I have always found attorneys from Kansas Legal Services, Inc. to act professionally toward their clients, toward their adversaries and toward the court.

A renewal of the Access to Justice Grant to Kansas Legal Services, Inc. will help ensure that low-income citizens of Kansas will continue to have quality legal representation.

Very truly yours,

A handwritten signature in black ink, appearing to read "David E. Bruns", written over a horizontal line.

DAVID E. BRUNS
District Court Judge

DEB:tc

KANSAS DISTRICT COURT

COURT SERVICES
DIRECTORS

SERVICES
CATHY LEONHART, DIRECTOR
SERVICES

SERVICES

SHAWNEE COUNTY COURTHOUSE

200 SE 7TH, SUITE 104

TOPEKA, KANSAS 66603-3961

(785) 233-8200, EXT. 4004

FAX (785) 291-4959/4910

ASSISTANT

DONALD TROTH, ADULT

HARRY MOORE, SPECIAL

SARAH D. MAYS, JUVENILE

May 22, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 19th Street
Topeka, Kansas 66612-1507

Dear Committee Members:

I am writing to express my very strong support for the Access to Justice grant request submitted by Kansas Legal Services, Inc. I have been extremely impressed with the quality of service provided to low income people throughout Shawnee County by Kansas Legal Services of Topeka. Their service is absolutely essential.

Access to Justice funding to Kansas Legal Services will help meet our judicial system's most pressing local needs. The services made possible by Access to Justice funding have made a significant impact on the ability of low income people throughout Shawnee County to obtain legal advice and representation. Kansas Legal Services of Topeka is a long standing and well respected member of our community.

Kansas Legal Services is in a unique position to assure that low income Kansans have equal access to legal advice, representation and alternative dispute resolution services on a statewide basis. THE KLS proposal is specifically designed to help Kansas courts lessen the burden of increasing numbers of pro se litigants.

KLS will use Access to Justice funds to serve many people who otherwise would be excluded from the legal system due to their inability to pay for legal assistance.

Sincerely,



Ginger K. Napue, LBSW
Court Services Officer 1
Domestic Relations Counselor

FOURTH JUDICIAL DISTRICT OF KANSAS
OFFICE OF DISTRICT JUDGE
NEW COURT BUILDING
P.O. BOX 637
OTTAWA, Ks. 66067



ANDERSON COUNTY
COFFEY COUNTY
FRANKLIN COUNTY
OSAGE COUNTY

TELEPHONE #:
Office # (785) 242-6052
Fax # (785) 242-5970

THOMAS H. SACHSE
Email: tsachse@franklincoke.org

May 29, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th Street
Topeka, KS 66612-1507

Dear Committee Members:

I am writing to express my strong support for the Access to Justice grant request submitted by Kansas Legal Services, Inc. I have been impressed with the quality of service provided to low income people throughout the 4th Judicial District (Franklin, Osage, Coffey and Anderson Counties) by Kansas Legal Services of Olathe. Their service is essential.

Access to Justice funding to Kansas Legal Services will help meet our judicial system's most pressing local needs. The services made possible by Access to Justice funding have made a significant impact on the ability of low income people throughout the 4th Judicial District to obtain legal advice and representation. Kansas Legal Services of Olathe is a long standing and well respected member of our community.

Kansas Legal Services is in a unique position to assure that low income Kansans have equal access to legal advice, representation and alternative dispute resolution services on a statewide basis. The KLS proposal is specifically designed to help Kansas courts lessen the burden of increasing numbers of *pro se* litigants.

Since I have been a district judge for eleven years, my caseload has nearly tripled. Included in this tremendous increase is a similar percentage increase in the numbers of *pro se* litigants. These

litigants create a tremendous burden on the justice system at a time when funding has been restricted.

Another important and essential service provided by Kansas Legal Services, Inc. is mediation in domestic matters. In addition to criminal and civil cases which I hear, I preside over several hundreds of domestic cases each year. If I were not able to utilize the excellent services of Kansas Legal Services, Inc. for mediation to resolve many of the custody and property disputes arising in these domestic matters, the system would not be able to function.

KLS will use Access to Justice funds to serve many people who would otherwise be excluded from the legal system due to their inability to pay for legal assistance.

Sincerely,



Thomas H. Sachse
DISTRICT JUDGE

THS:alb

Fifth Judicial District Court
State of Kansas

MERLIN G. WHEELER
CHIEF JUDGE

LYON COUNTY COURTHOUSE
430 COMMERCIAL
EMPORIA, KS 66801
(620) 341-3296 OFFICE
(620) 341-3497 FAX

May 28, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th
Topeka, KS 66612-1507

Re: Kansas Legal Services, Inc. Grant Request

Dear Committee Members:

I would like to express my support for the Access to Justice grant request submitted for your consideration by Kansas Legal Services, Inc. Since there is no other agency or organization in the Chase or Lyon County area that provides legal representation at no charge or for a reduced fee, it is important that we make every effort to insure that quality legal services are provided to low income persons.

KLS has provided legal advice, representation and alternative dispute resolution services in this area for many years. These services have been made possible from a variety of sources, including Access to Justice funds. I have no hesitancy in telling you that these services have lessened the burden on the courts from the increasing numbers of *pro se* litigants. In fact, these funds will help insure that KLS may continue to provide services to the growing numbers of persons who would otherwise be excluded from the legal system due to their inability to pay for legal assistance.

Very truly yours,



Merlin G. Wheeler
Chief Judge

mgw/abm
cc: File



DAVID F. BREWSTER
District Judge
Eleventh Judicial District

RECEIVED
MAY 30 2002
KANSAS LEGAL SVCS

Cherokee County Courthouse -- Post Office Box 189 -- Columbus, Kansas 66725-0189

Telephone: (620) 429-3518
FAX: (620) 429-1130

May 23, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th Street
Topeka, KS 66612-1507

Dear Committee Members:

I would like to express my support for the Access to Justice grant request submitted by Kansas Legal Services, Inc. KLS provides a much needed and quality service to the people of Cherokee County.

As a district judge in Cherokee County I have noticed that in the past six years there has been definite improvements in the ability of low income residents in the county to obtain legal advice, representation and alternative dispute resolution services. People who would in many cases not be represented have been given an opportunity to obtain highly professional representation from KLS. In Cherokee County in particular the impact and success that KLS has had in dealing with protection from abuse cases is unquestionable. The Access to Justice project of Kansas Legal Services is in large part responsible for these improvements.

I hope that this letter will help to ensure the continuation of this essential funding to Kansas Legal Services for the benefit of Cherokee County residents and courts.

Very truly yours,

A handwritten signature in black ink that reads "David F. Brewster".

David F. Brewster
District Judge

TWELFTH JUDICIAL DISTRICT

Cloud, Jewell, Lincoln, Mitchell, Republic and Washington Counties

THOMAS M. TUGGLE

Chief Judge
(785) 243-8125
Fax (785) 243-8128
tmt@dustdevil.com

Cloud County Courthouse
Post Office Box 423
Concordia, Kansas 66901
www.kscourts.org/dstcts/12dstct

RECEIVED
MAY 31 2002
KANSAS LEGAL SVCS.
JO ANNE RICE
Administrative Assistant
(785) 243-8125
Fax (785) 243-8128
cddc@dustdevil.com

May 28, 2002

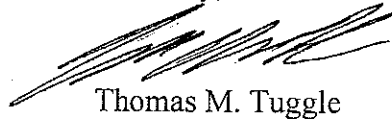
Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th Street
Topeka, KS 66612-1507

Dear Committee Members:

I support the grant request submitted by Kansas Legal Services, Inc. The staff of the Kansas Legal Services office in Salina provide high quality service to low-income people throughout north-central Kansas.

I often refer litigants to the Salina office to see if they qualify for services. The provision of legal services to low-income people is essential to the judicial system.

Sincerely,



Thomas M. Tuggle

TMT/jr

ADMINISTRATIVE OFFICES OF THE DISTRICT COURT

EIGHTEENTH JUDICIAL DISTRICT

ROOM 1110, 11TH FLOOR

525 N. MAIN

WICHITA, KANSAS 67208



MARSHA SPANGLER
CLERK of the DISTRICT COURT

PHONE: (316) 383-7302
FAX: (316) 383-7560
E-MAIL: mspangle@distct18.state.ks.us

May 30, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th Street
Topeka, KS 66612-1507

Dear Committee Members:

I would like to express my support for the Access to Justice grant request submitted by Kansas Legal Services, Inc. KLS provides a much needed and quality service to the people of Sedgwick County.

KLS provides highly professional representation for persons who would otherwise be unrepresented in Sedgwick County. In the past six years I have noticed marked improvements in the ability of low-income residents in Sedgwick County to obtain legal advice, representation and alternative dispute resolution services. I attribute these improvements in large part to the Access to Justice project of Kansas Legal Services.

I hope that this letter will help to ensure the continuation of this essential funding to Kansas Legal Services for the benefit of Sedgwick County residents and courts.

Sincerely,

A handwritten signature in cursive script that reads "Marsha Spangler".

Marsha Spangler
Clerk of the District Court

The State of Kansas

Twentieth Judicial District

Barton, Ellsworth, Rice, Russell, Stafford Counties

RECEIVED
MAY 29 2002
KANSAS LEGAL SERVICES

Hannelore Kitts
DISTRICT JUDGE DIVISION NO. 2

Mike Keeley
DISTRICT JUDGE DIVISION NO. 3

1400 Main, Room 306
Great Bend, Kansas
67530-4098

Office: 316-793-1863
FAX: 316-793-1860

May 28, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th Street
Topeka, KS 66612-1507

Dear Committee Members:

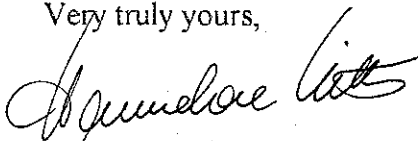
I am writing to express my strong support for the Access to Justice grant application submitted by Kansas Legal Services, Inc. I have been impressed with the quality of service provided to low-income people throughout Barton and Russell County by Kansas Legal Services, Hays, Kansas. Their service is absolutely essential.

Access to Justice funding to Kansas Legal Service will help meet our judicial system's most pressing local needs. Access to Justice funding has made a significant impact upon the ability of low income people throughout Barton and Russell County to obtain legal services. Kansas Legal Services, Hays, Kansas, is a long-standing and well-respected member of the community.

Kansas Legal Services is in a unique position to assure that low income Kansans have equal access to legal advice, representation in court, and alternative dispute resolution services on a state-wide basis. The Kansas Legal Services proposal is specifically designed to help Kansas courts lessen the burden of increasing numbers of pro se litigants.

Access to Justice funds will make it possible for Kansas Legal Services to serve many people who would otherwise be excluded from the legal system due to their inability to pay for legal assistance and representation in court.

Very truly yours,



HANNELORE KITTS
District Judge

HK/mas



DISTRICT COURT
23rd Judicial District of Kansas
(Ellis, Gove, Rooks & Trego Counties)

EDWARD E. BOUKER, Chief Judge
e-mail edbouker@swbell.net
1204 Fort St.
P.O. Box 8
Hays, KS 67601
785-628-9418

LYNELLE GOTTSCHALK, Official Court Reporter
e-mail lgottschalk@hotmail.com
1204 Fort St.
P.O. Box 8
Hays, KS 67601
785-628-9415

TOM TOEPPER, District Judge
e-mail ttoepper@eaglecom.net
1204 Fort St.
P.O. Box 8
Hays, KS 67601
785-628-9422

RECEIVED
MAY 29 2002
KANSAS LEGAL SVCS.

May 23, 2002

Access to Judicial Fund
Office of Judicial Administration
Kansas Judicial Center
301 S.W. 10th Street
Topeka, KS 66612-1507

Dear Committee Members:

I would like to express my support for the Access to Justice grant request submitted by Kansas Legal Services, Inc. KLS provides a much needed and quality service to the people of the 23rd Judicial District.

KLS provides representation for persons who would otherwise be unrepresented in Ellis, Gove, Rooks and Trego Counties. In the past six years I have noticed marked improvements in the ability of low income residents in my area to obtain legal advice, representation and alternative dispute resolution services. I attribute these improvements in large part to the Access to Justice project of Kansas Legal Services.

I hope that this letter will help to ensure the continuation of this essential funding to Kansas Legal Services for the benefit of our residents and courts.

Sincerely,

Edward E. Bouker
Chief Judge

RECEIVED

MAY 24 2002

KANSAS LEGAL SERVICES

DANIEL L. HEBERT
Chief Judge
(785) 309-5837

JEROME P. HELLMER
District Judge
(785) 309-5839

GEORGE R. ROBERTSON
District Judge
(785) 309-5838

DAN D. BOYER
District Judge
(785) 309-5840

ADRIAN A. LAPKA
District Magistrate Judge
(785) 392-2815



STATE OF KANSAS
28th Judicial District

City-County Building
P. O. Box 1760 / 300 West Ash
Salina, Kansas 67402-1760

DOUGLAS P. SMITH
Court Administrator
(785) 309-5843

TERESA LUETH
Clerk of the Court
(785) 309-5831

NANCY L. TRAHAN
Director of Court Services
(785) 309-5842

FAX (785) 309-5845

MAY 28, 2002

ACCESS TO JUSTICE FUND
OFFICE OF JUDICIAL ADMINISTRATION
KANSAS JUDICIAL CENTER
301 S.W. 10TH ST.
TOPEKA, KS. 66612-1507

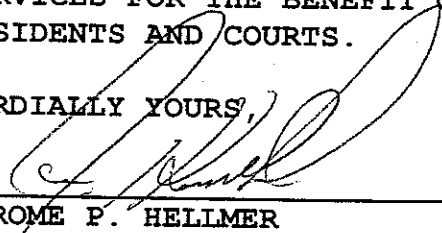
DEAR COMMITTEE MEMBERS:

I WOULD LIKE TO EXPRESS MY SUPPORT FOR THE ACCESS TO JUSTICE GRANT REQUEST SUBMITTED BY KANSAS LEGAL SERVICES, INC. KLS PROVIDES A MUCH NEEDED AND QUALITY SERVICE TO THE CITIZENS OF THE 28TH JUDICIAL DISTRICT.

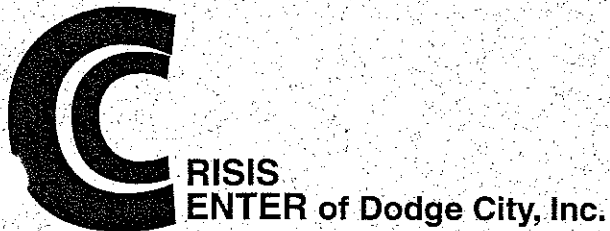
KLS PROVIDES HIGHLY PROFESSIONAL REPRESENTATION FOR PERSONS WHO WOULD OTHERWISE BE WITHOUT LEGAL REPRESENTATION IN THE 28TH JUDICIAL DISTRICT TO OBTAIN LEGAL ADVICE, REPRESENTATION AND ALTERNATIVE DISPUTE RESOLUTION SERVICES. I ATTRIBUTE THESE IMPROVEMENTS IN LARGE PART TO THE ACCESS OF JUSTICE PROJECT OF KANSAS LEGAL SERVICES.

I HOPE THAT THIS LETTER WILL HELP TO ENSURE THE CONTINUATION OF THIS ESSENTIAL FUNDING TO KANSAS LEGAL SERVICES FOR THE BENEFIT OF THE 28TH JUDICIAL DISTRICT RESIDENTS AND COURTS.

CORDIALLY YOURS,



JEROME P. HELLMER



Office: (620) 225-6987

Serving Ford, Gray, Hodgeman, Meade, Clark, Edwards, and Ness Counties
Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th St.
Topeka KS 66612-1507

Dear Committee Members,

I write you to ask that you support the Access to Justice grant request submitted by Kansas Legal Services, Inc. I realize that you are reading many applications that all make very valid arguments for the limited funding you have available. I realize that you are faced with very difficult decisions. I am writing this letter to help you understand the importance of this funding to the people of southwest Kansas.

If I am in a wheelchair I am guaranteed access to public buildings because we acknowledge that is fair. If I am a criminal I am guaranteed access to an attorney because we acknowledge that is fair. If I am battered and need access to an attorney to safeguard myself and my children, I may be denied access to an attorney unless I can find a way to put together the \$1,000 retaining fee – Is that fair?

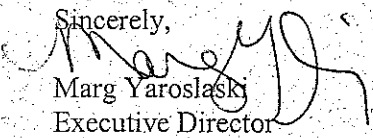
Every day The Crisis Center helps battered women secure protection from abuse orders that provide them with some safety. These orders are only good for one year and are designed to address her immediate safety. PFAs do not fully assess all the legal issues significant to that relationship. Further, we are not attorneys and simply facilitate a victim's access to the protection orders. We cannot and do not attempt to evaluate or advise on the legal issues in her case. So if she does decide to seek safety and move out she must now not only find money to secure housing, feed her family and pay her bills but also find a way to save enough money to hire an attorney whose retaining fee will likely be greater than her monthly salary. Hopefully all that can be done before the PFA expires. That just doesn't seem like access to justice to me.

Which is where you come in. Kansas Legal Services has a long history in our community of providing services to our clients in a manner that is much more affordable and accessible. They have always responded to our calls for help and have been often the only lawyers willing to do this work, and are certainly the only ones most of our clients can afford. They have made access possible for many battered women.

Unfortunately, all that great legal work costs money and they aren't going to get that from the clients I send them. Your continued funding allows the people in our community who most desperately need legal advise to access that resource through Kansas Legal Services.

Thank you for your time.

Sincerely,


Marg Yaroslaski
Executive Director



Member Agency
United Way of
Greater Topeka

225 SW 12th Street
Topeka, KS 66612-1345
913-233-1750
FAX 913-233-4867

**Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th St.
Topeka, KS 66612-1507**

Dear Committee Members:

Battered Women Task Force
P.O. Box 1883, Topeka, KS 66601
354-7927 (233-1730 after hours)

Career Assistance Network
1129 Wanamaker Rd.
Topeka, KS 66604
273-5190

Girls Incorporated
1407 S.E. 6th Street
232-3027

Day Care

Kids-Quest

Robinson Middle School

Fitness/Recreation

Teen Pregnancy Prevention

Volunteer Program

I would like to express my support for the Access to Justice grant request submitted by Kansas Legal Services, Inc. KLS provides a much needed and quality service to the clients referred by our agency, Battered Women Task Force.

KLS provides highly professional representation for persons who would otherwise not be represented in legal matters pertaining to domestic violence. In the years I have been working at Battered Women Task Force I have recognized KLS providing essential services to low income residents. I attribute this in large part to the Access to Justice project of KLS.

I hope that this letter will help to ensure the continuation of this essential funding to Kansas Legal Services for the benefit of victims of domestic violence, our legal system, and our society.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dena Gates', is written over a horizontal line.

Dena Gates, PFA Coordinator, Battered Women Task Force

SOS inc.

"25 YEARS OF SERVICE TO OUR COMMUNITY"

P.O. Box 1191 • Emporia, KS 66801
620-343-8799

RECEIVED
MAY 31 2002
KANSAS LEGAL SVCS.

May 29, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 S.W. 10th St.
Topeka, KS 66612-1507

Dear Committee Members:

I am writing to support the Access to Justice grant request submitted by Kansas Legal Services, Inc. KLS provides much needed services to the women and children served by SOS, Inc. because of domestic violence.

SOS and KLS have had a longstanding relationship that has only been strengthened by the Access to Justice grant. For many years prior to receiving the grant, victims were unable to procure the legal support they needed to leave an abusive situation. Many improvements have been made in the availability of low income Lyon County area residents to obtain legal advice and representation. Competent KLS staff guide victims through a myriad of legal matters in a user-friendly manner. Expansion of KLS services to some of the surrounding counties has been a Godsend to our clients.

I hope this letter will help ensure the continuation of essential funding to Kansas Legal Services for the benefit of all victims in our seven county area.

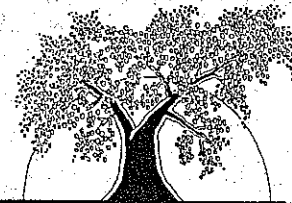
Sincerely,



Susan K. Moran
Executive Director

The Crisis Center, Inc.

P.O. Box 1526
Manhattan, KS 66505-1526
Business: 785/539-7935



24-Hour Crisis Hotline: 785/539-2785 in Manhattan 785/762-8835 in Junction City or 1-800-727-2785

May 23, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th Street
Topeka, KS 66612-1507

Greetings:

I write in support of Kansas Legal Services' application for Access to Justice grant funding.

The Crisis Center serves victims of domestic violence in Clay, Geary, Marshall, Pottawatomie, and Riley Counties. Kansas Legal Services is a unique resource for this vulnerable population of abused women, most of whom live in poverty. Please give Kansas Legal Services' application careful consideration.

Sincerely,

A handwritten signature in cursive script that reads "Judy Davis". The signature is written in dark ink and is positioned above the printed name and title.

Judy Davis
Executive Director

Manhattan Emergency Shelter, Inc.

831 Leavenworth • P.O. Box 896
Manhattan, KS 66505-0896
(785) 537-3113

May 24, 2002

Access to Justice Fund
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th Street
Topeka, KS 66612-1507

Dear Committee Members:

I would like to express my support for the Access to Justice Grant request submitted by Kansas Legal Services, Inc. KLS provides a much needed and quality service to the people of Manhattan and Riley County, Kansas.

Kansas Legal Services provides highly professional representation for persons who would otherwise be unrepresented in Manhattan and Riley County. In the past six years, I have noticed a marked improvement in the ability of low income residents in Manhattan to obtain legal advice, representation and alternative dispute resolution services. I attribute these improvements in large part to the Access to Justice Project of Kansas Legal Services.

I hope this letter will help ensure the continuation of this essential funding to Kansas Legal Services for the benefit of those residents and courts in Manhattan and Riley County, Kansas.

Sincerely,



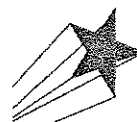
Junell L. Norris
Executive Director



HOME



HEART



HOPE

Funded in part by the Riley County United Way and the City of Manhattan

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
5-1-2001

PRODUCER

Brier, Payne, Meade Insurance, Inc.
Complete Equity Markets, Inc.
1098 South Milwaukee Avenue.
Wheeling IL 60090

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED

Kansas Legal Services, Inc.
712 South Kansas Avenue
Suite 200
Topeka KS 66603

INSURERS AFFORDING COVERAGE

INSURER A: Underwriters at Lloyd's, London
INSURER B:
INSURER C:
INSURER D:
INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ FIRE DAMAGE (Any one fire) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ex accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
	EXCESS LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	OTHER Lawyers Professional Liability Insurance	CEM1906/#82175 Coverage Extended	5/1/2001	5/1/2003	See Below

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

LPL \$2,000,000 Limit of Liability/\$2,000,000 Aggregate/2 year policy
 ME&O \$2,000,000 Limit of Liability/\$2,000,000 Aggregate/2 year policy
 EPL \$100,000/\$300,000
 CRIM DEF COD \$50,000/\$50,000
 PUN DAM \$50,000/\$50,000
 DIS PRO \$25,000/\$25,000
 Endorsements as per expiring policy

CERTIFICATE HOLDER

ADDITIONAL INSURED; INSURER LETTER:

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Lawrence T. P. Molloy