

IN THE SUPREME COURT OF THE STATE OF KANSAS

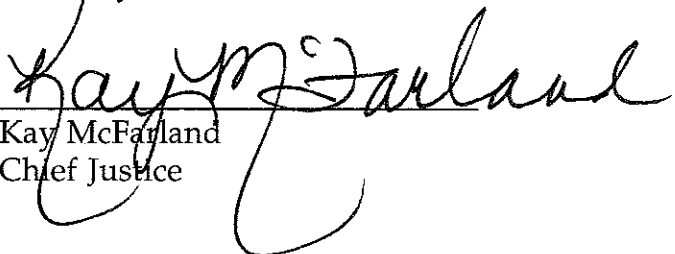
Administrative Order No. 117

In re: 1996 Access to Justice Grant

Pursuant to 1996 Session Laws, Chapter 234, the 1996 Access to Justice Grant is awarded to Kansas Legal Services, Inc. The amount of the grant shall be 90% of the total Access to Justice Funds for FY 1997, but shall not exceed \$840,000.00. Of this grant, \$156,208.00 shall be used to fund the pro se and mediation services project described in subsection (2) of the Kansas Legal Services, Inc. Summary of Proposal. A copy of the proposal is attached.

The grant shall be paid in quarterly disbursements not to exceed the sum produced pursuant to the statute. The judicial branch fiscal officer shall prepare the voucher for the first disbursement upon receipt of this order.

BY ORDER OF THE COURT this 27th day of November, 1996.


Kay McFarland
Chief Justice

Attachment

KANSAS LEGAL SERVICES, INC.

712 S. KANSAS AVENUE, SUITE 200
TOPEKA, KANSAS 66603
FAX 913/354-8311
TDD 913/233-4028
TELEPHONE 913/233-2068

HON. CHARLES E. WORDEN
President, Board of Directors

ROGER L. McCOLLISTER
Executive Director

LARRY R. RUTE
Deputy Director

COPY

November 8, 1996

Access to Justice Committee
Office of Judicial Administration
Room 337, Kansas Judicial Center
Topeka, KS 66612-1507

Access to Justice Committee:

Please find enclosed an Access to Justice grant request for FY 1997 from Kansas Legal Services, Inc. We have provided an original and three copies of our request and all supporting documents.

Kansas Legal Services is requesting \$1,000,000 in Access to Justice funds. Our request is for operating expenses for programs that will provide legal counsel in domestic and related civil matters, legal assistance to pro se litigants and alternative dispute resolution services. Our proposal includes a statewide Hotline to make all of these services accessible to low income Kansans and Kansas courts. Our program is designed to lessen the burden imposed on the district courts in Kansas by pro se litigants. Access to Justice funds provided to Kansas Legal Services will be distributed statewide on the basis of poverty population.

Our proposal provides some options to the Access to Justice Committee. Kansas Legal Services is willing to adapt any of our projects to meet the needs of the courts and low income Kansans. Project One includes advice and representation in domestic and related matters, assistance to the courts with pro se litigants and makes mediation available on a limited basis. Project Two greatly expands the availability of pro se assistance and mediation to low income Kansans and will be designed to specifically address needs identified by the courts. If desired by the Committee, our Alternative Proposal would utilize all Access to Justice funds for direct advice and representation of low income Kansans, with resources distributed on a poverty population basis statewide.

Access to Justice Committee:
November 8, 1996
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Federal Legal Services Corporation funding for Kansas Legal Services declined in 1996 by \$722,857 or 25.4 percent. That decline has come at a time of increasing demand for legal assistance among low income Kansans, particularly in the domestic advocacy, pro se and alternative dispute resolution areas. Access to Justice funding will allow Kansas Legal Services to continue to reduce its dependence on Legal Services Corporation dollars and improve its ability to address the legal needs of low income Kansans and the Kansas Judiciary.

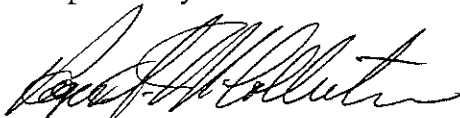
The Domestic Advice and Referral Hotline included in our proposal will assure Kansas courts are able to obtain assistance with pro se litigants or to make mediation referrals for low income persons statewide. Kansas Legal Services has extensive experience and expertise in providing legal and mediation services to low income Kansans. At approximately \$35.00 per hour, our legal and mediation services are economical. Our expertise and experience assure that our services are effective.

Kansas Legal Services, Inc. worked closely with the staff of the Kansas Bar Association and the Office of Judicial Administration to have the Access to Justice fund included in House Bill 3033 which was passed by the 1996 legislature. Access to Justice funding will make possible the next steps in improving legal assistance to low income Kansans.

Kansas Legal Services will be a cooperative and accountable recipient of Access to Justice funding. The number of case hours in domestic law and related advice and representations, the number of alternative dispute resolution referrals and mediations conducted, the number of persons provided assistance in pro se matters, the number of telephone calls answered, advised and referred can be provided on a detailed basis. The Kansas Bar Association has agreed to participate in an independent review of the Kansas Legal Services Access to Justice projects.

If additional information would be helpful to the Committee, please contact me directly.

Respectfully,



Roger L. McCollister
Executive Director

RLM:cv

Enclosures

FY 1997 ACCESS TO JUSTICE GRANT REQUEST

ORGANIZATION: Kansas Legal Services, Inc.
712 South Kansas Avenue, Suite 200
Topeka, Kansas 66603
(913) 233-2068

PROGRAM DESCRIPTION: Kansas Legal Services, Inc., is a private non-profit corporation that provides free and low cost legal and alternative dispute resolution services to low-income persons in Kansas.

CONTACT PERSON(S): Roger L. McCollister, Executive Director
Larry R. Rute, Litigation Director
Wayne A. White, Director of Research and Program Development

SERVICE AREA: Kansas, statewide.

AMOUNT REQUESTED: \$1,000,000

TAX ID NUMBER: 48-0872528

SUMMARY OF PROPOSAL

Kansas Legal Services, Inc. is a private non-profit corporation that provides civil legal and alternative dispute resolution services to low income persons in Kansas. Kansas Legal Services is requesting \$1,000,000 in Access to Justice funds.

Kansas Legal Services is requesting Access to Justice funds for operating expenses for programs that will provide legal counsel for civil and domestic matters, legal assistance to pro se litigants and alternative dispute resolution services, including a statewide Hotline to make all of these services accessible to low income Kansans and Kansas courts. Our program is designed to lessen the burden imposed on the district courts in Kansas by pro se litigants.

Kansas Legal Services meets all financial and other qualifications that have been specified by the Supreme Court. Our program makes legal counsel, mediation and pro se services available to low income people in all 105 Kansas counties. Our proposal is broken into two projects or a third alternative.

- (1) Advice and representation for low income Kansans in domestic law and related matters, the creation of a statewide Domestic Advice and Referral Hotline and the provision of mediation and pro se services. This program will be implemented immediately. (\$843,792)
- (2) After carefully reviewing the needs of the district courts in Kansas, additional pro se and mediation services will be offered on a statewide basis to address the specific needs identified by the courts and the Office of Judicial Administration. This program will be implemented approximately 90 days after the award of an Access to Justice grant. (\$156,208)
- (3) If desired by the Access to Justice Committee, Kansas Legal Services can implement an effective program of statewide legal advice and representation for domestic and related matters with \$1,000,000 in Access to Justice funding. Access to Justice funds will be distributed statewide on the basis of poverty population.

Special Access to Justice fund accounts will be established by Kansas Legal Services to meet the expenses in each of these areas. Kansas Legal Services will provide quarterly and year end reports detailing how the funds were used and who benefited from them. The Kansas Bar Association has agreed to participate in an independent review of the Kansas Legal Services Access to Justice projects.

ACCESS TO JUSTICE FUND

Kansas Legal Services, Inc. worked closely with the staff of the Kansas Bar Association and the Office of Judicial Administration to have the Access to Justice fund included in House Bill 3033 which was passed by the 1996 Legislature. We also worked closely with the Kansas University School of Law, the Kansas Trial Lawyers Association and many others to assure the creation of this important new source of funding for civil legal services for low income Kansans.

Money credited to the Access to Justice fund was specified by the Legislature to be used solely for the purpose of making grants for operating expenses to programs, including dispute resolution programs, which provide access to the Kansas civil justice system for persons who would otherwise be unable to gain access to civil justice. It further specified that such programs may provide legal assistance to pro se litigants, legal counsel for civil and domestic matters and other legal or dispute resolution services in accordance with grant guidelines promulgated by the Supreme Court of Kansas. The program proposed by Kansas Legal Services, Inc. for Access to Justice funding addresses the specific goals of House Bill 3033 and meets all requirements of the "Supreme Court of Kansas Access to Justice Fund Grant Application Packet."

DESCRIPTION OF KANSAS LEGAL SERVICES

PROGRAM DESCRIPTION

In the early 1920s, the American Bar Association acknowledged the need for special assistance to the poor by creating a standing Committee on Legal Aid. State and local bar associations worked over the following decades to promote legal aid societies to provide free legal services to the poor. During the 1960s and the war on poverty, the resources devoted to the neighborhood law offices organized to serve the poor were greatly expanded. The newly formed Office of Economic Opportunity (OEO), with the support of the American Bar Association, created in 1965 the Office of Legal Services as part of its Community Action Program.

In the mid 1960s, legal aid societies were formed in Topeka, Wichita and Kansas City. From the 1960s until 1974, the three Kansas Legal Aid Societies, with the support of local bar associations, operated under the authority of the OEO's Office of Legal Services. Authority for the legal services program was transferred from the Community Services Administration (successor to the Office of Economic Opportunity) to the newly formed Legal Services Corporation during 1975. Through all of these changes in administrative authority and funding, the Kansas Legal Aid Societies continued to provide free and low cost legal services to the poor in Kansas.

In 1978, the Kansas City, Topeka, and Wichita Legal Aid Societies merged to form Kansas Legal Services, Inc. Kansas Legal Services now has thirteen legal services field offices located across the state and maintains an extensive retainer contract system with cooperating members of the Kansas Bar Association.

Kansas Legal Services will provide advice and representation to low income Kansans in over 27,000 cases during 1996. Services are provided in all 105 Kansas counties for a full range of legal and dispute resolution matters. Kansas Legal Services has a proven track record providing legal and dispute resolution services to low income Kansans. Kansas Legal Services also has extensive experience in providing low cost direct services and in documenting the outcomes resulting from those services.

GOALS

The primary mission of Kansas Legal Services is the provision of equal access to justice for persons not able to pay for legal services.

Kansas Legal Services has progressively focused its advocacy efforts on special needs groups such as victims of domestic violence, children, the elderly, farmers, those with disabling conditions and those seeking access to health care. Additionally, with funding from the Kansas Bar Association and other private and public sources, Kansas Legal Services has been able to offer mediation services and low-fee legal services.

Access to Justice funding will make possible the next steps in improving legal assistance to low income Kansans. Those steps include improved access through a comprehensive legal Hotline and a broad expansion of the availability of advice and representation. Access to Justice funding for Kansas Legal Services will also make possible improved access to mediation and assistance to pro se litigants and the Kansas courts in dealing with pro se litigants.

CLIENT ELIGIBILITY

To be eligible for services, a client must meet financial eligibility guidelines which are established annually by the Kansas Legal Services Board of Directors. The financial guidelines are based upon a graduated scale considering both family size and monthly or annual income. Currently the scale is based on a client income level of 125% or below of the Federal Department of Health and Human Services official poverty threshold. In addition, there is a maximum asset limit. Reduced fee services are available in certain cases for persons with income up to 200% of the poverty threshold.

Legal advice and representation, mediation and assistance to pro se litigants will be provided without charge to individuals and families at or below 200% of the federally established poverty level in all projects funded by the Access to Justice fund. Priority will be given to persons at or below 125% of the federally established poverty level.

GOVERNING BODY

Kansas Legal Services is governed by a board of directors that is composed of 21 members. Sixty percent of the members are attorneys and the remainder are client eligible consumer representatives. The Kansas Bar Association appoints eleven of the attorney members and the Kansas Trial Lawyers Association appoints one.

FEDERAL FUNDING DECLINES AND INCREASING DEMAND

A serious erosion has occurred in the level of federal funding provided to Kansas Legal Services each year by the Legal Services Corporation (LSC). LSC funding declined by fifteen percent (15%) from 1985 to 1990. During the same time period, the KLS caseload increased sixty-two percent (62%). This trend was radically accelerated in 1996. Federal Legal Services Corporation funding for Kansas Legal Services in 1996 declined by \$722,857 or 25.4 percent.

Access to Justice funding will allow Kansas Legal Services to continue to reduce its dependence on Legal Services Corporation dollars and improve its ability to address the legal needs of low income Kansans and the Kansas Judiciary.

The federal funding decreases described above have come at a time of increasing demand for legal assistance among low income Kansans, particularly in the areas of domestic advocacy, pro se and alternative dispute resolution.

ACCESS TO JUSTICE PROJECT DESCRIPTION

INTRODUCTION

Kansas Legal Services is requesting \$1,000,000 of Access to Justice funding to be used for advice and representation in domestic law and related matters, to provide mediation services, assistance to pro se litigants and the courts in dealing with pro se litigants in domestic law matters, and the creation of a statewide advice and referral Hotline. Our request is for two projects.

The first, to be implemented immediately, involves advice and representation for low income Kansans in domestic law and related matters, the creation of a statewide Domestic Advice and Referral Hotline, the provision of mediation (on other alternative dispute resolution services) and assistance to the courts in dealing with pro se litigants. The budget for this project is \$843,792.

Our second project involves carefully reviewing the needs of the district courts in Kansas regarding pro se and mediation services and then offering, on a statewide basis, additional pro se and mediation services as deemed necessary by the Kansas courts and the Office of Judicial Administration. This project has a budget of \$156,208 and will be implemented 90 days after a grant award.

PROJECT 1

Part A Advice and Representation in Domestic Law and Related Matters \$736,932 Requested

The Kansas Bar Association's Civil Legal Needs of the Poor Survey has consistently found domestic law matters to be the area of greatest unmet need among low income Kansans. In 1988, the Kansas Bar Association's Legal Aid and Lawyer Referral Committee conducted a survey of four different components of the Bar in Kansas: Bar Association Presidents, Judges, legal services lawyers, and a random sample of KBA attorneys. The types of cases identified to be the most in need of additional services were: (1) post divorce motions, (2) contested divorces, and (3) domestic violence. In a subsequent survey conducted by the Bar in 1992, these issues continued to be the top three in need of additional services. In 1995, the top two types of cases listed were contested divorces and domestic violence. Post divorce motions were also ranked in the top ten. Surveys conducted by Kansas Legal Services in 1992, 1993 and 1995 also rank domestic law as the number one unmet legal need in Kansas.

Kansas Legal Services' ability to address the demand for domestic law services has declined with the federal funding cuts described above. During 1994, a total of 11,058 family law cases were advised or represented by Kansas Legal Services. Based on nine months data in 1996, that level of effort has declined to 8,913 projected cases. Over two years, because of federal funding cuts, domestic law advice and representation has declined by 19.4 percent. This reduction in service comes at a time of increasing demand and is expected to contribute to an increase in the incidence of pro se litigants in Kansas courts. When legal assistance in domestic matters is not available

through Kansas Legal Services, low income people are often forced to handle their domestic law issues pro se.

The Access to Justice resources will be distributed throughout the State of Kansas on the basis of poverty population. Kansas Legal Services will equalize the availability of domestic law advice and representation by placing more resources in those areas of the state that are the most underserved.

With Access to Justice funding Kansas Legal Services will provide legal advice to 3,000 individuals and legal representation to an additional 1,400 persons. This legal advice and representation will be primarily in the domestic law matters identified above. Advice and representation will also be provided in ancillary legal issues, such as landlord/tenant disputes or consumer protection issues, that arise in the context of a domestic law case.

Access to Justice funding will make it possible for Kansas Legal Services to provide advice and representation in a total of 4,400 domestic law and related cases. With \$736,932 devoted to this portion of the project, the total cost for these 4,400 cases is \$167 per case. This portion of Access to Justice funding will pay for 21,000 hours of legal advice and representation at \$35.09 per hour. A total of 14 staff positions, including attorneys, paralegals and secretaries, will be paid for by the domestic advocacy portion this project.

Part B
Domestic Advice and Referral Hotline
\$84,000 Requested

Since 1995 Kansas Legal Services has operated a statewide Elder Law Hotline. The Elder Law Hotline is funded by the Administration on Aging with matching funds provided by the Kansas Bar Association and Kansas Legal Services. Having the Elder Law Hotline in place makes it possible to create a Domestic Advice and Referral Hotline in a very cost effective manner.

Kansas Legal Services is seeking \$84,000 to create a Domestic Advice Referral Hotline that will screen callers for income eligibility, determine the legal problem of the caller and determine the priority of the problem. The Hotline will either refer the caller to a Kansas Legal Services office for representation or give brief advice to the caller. The Hotline will also assist in pro se matters as requested by the courts or refer the caller to mediation services either within Kansas Legal Services or to other providers. The Hotline will thus provide comprehensive access for low income people to advice or representation in domestic matters, mediation or assistance with pro se matters. In addition, the Hotline will be directly available to Kansas district courts to provide the services they need in lessening the burden of pro se litigants.

The Domestic Advice and Referral Hotline will be able to handle up to 20 calls per day. The \$84,000 in total funding includes a full-time hotline intake specialist, a half-time paralegal and a one-quarter time attorney. This staff will handle calls, make referrals, draft orders for pro se litigants and provide legal advice in domestic matters. A total of 5,200 calls can be handled on an annual basis at a cost of \$16.15 per call. This cost includes brief advice and some direct assistance to pro se litigants.

Part C
Mediation Services
\$22,860 Requested

Kansas Legal Services currently has a contract with the Kansas Human Rights Commission to provide mediation services in employment, housing and public accommodation discrimination cases. Kansas Legal Services also provides mediation services in domestic, small claims and other

matters. Kansas Legal Services has trained mediators available to each of its 13 field offices and has applied to the Kansas Supreme Court for certification as a mediation center.

To assure a minimum level of mediation availability, Access to Justice funds will be used to pay for mediations conducted by our Olathe, Topeka and Wichita mediation staff. Funding of \$7,620 in each location for a total of \$22,860 will make it possible for Kansas Legal Services to provide mediation in 82 cases. This is a cost of \$279 per mediation. Although conducted by Olathe, Topeka and Wichita mediation staff, these mediation cases can be referred on a statewide basis. Priority will be given to domestic and other mediation cases referred directly by Kansas district court personnel.

Detailed budgets with expenses related to each component and unit costs are attached.

PROJECT 2

Expanded Mediation and Pro Se Assistance \$156,208 Requested

Kansas Legal Services proposes, at its own expense, to research the needs of Kansas courts regarding assistance to pro se litigants and mediation services. In cooperation with the Kansas Bar Association and the Office of Judicial Administration, Kansas Legal Services will survey and interview judges and court personnel to determine local demand for assistance with pro se.

Approximately 90 days after the award of an Access to Justice grant, Kansas Legal Services will implement a program to expand the availability statewide of mediation and assistance with pro se litigants to the district courts of Kansas. This project will be custom designed to implement the results of a careful examination of the needs of Kansas courts.

Kansas Legal Services proposes to use \$57,179 to expand the availability of mediation services statewide. These funds will pay for approximately 201 mediations in domestic and related areas at a cost of \$284 per mediation. First priority will be given to cases referred by the district courts or court personnel. Court personnel will make one call to the Domestic Advice and Referral Hotline and Kansas Legal Services will either conduct the mediation through one of its 13 field offices or refer it to an independent mediation contractor. (Cases in the Wichita region will be referred to the Wichita Mediation Center discussed below.)

The \$57,179 for pro se assistance will pay for 1,629 hours of direct assistance to pro se litigants or to courts in dealing with pro se litigants. It is estimated that assistance will be provided in 815 cases, at approximately two hours each. This legal assistance will also be provided at a cost of \$39.09 per hour. This assistance, depending upon the needs of each court, may vary from drafting orders to giving advice or providing representation. The funding for mediation and pro se assistance in this project will expand the usefulness to the courts of the Domestic Advice and Referral Hotline funded in Project 1. The Hotline will serve as a one stop shop for the courts to obtain assistance with pro se litigants or to make mediation referrals for low income persons statewide.

The remaining \$41,850 for this project is requested to create a comprehensive Mediation Center of Wichita. Kansas Legal Services has reached an agreement in principle with the existing Mediation Center of Wichita to coordinate the existing program and services. The new coordinated program will make mediation available in a variety of matters for low income Kansans with a priority placed upon domestic mediation. Low income persons from Wichita and the surrounding region can be referred to the Center by the district courts. The \$41,850 of Access to Justice funds will be

combined with previously committed funding of \$31,500 for a total operating budget of \$73,350. The \$41,850 of Access to Justice funds will pay for 150 mediations at \$279 each. (Budget detail attached.)

Detailed budgets with expenses related to each component and unit costs are attached.

ALTERNATIVE PROPOSAL

Direct Legal Advice and Representation \$1,000,000

If desired by the Access to Justice Committee, Kansas Legal Services can implement an effective program solely of statewide legal advice and representation for domestic and related matters with \$1,000,000 in Access to Justice funding.

This program would pay for 4,072 advices and 1,900 representations for low income Kansans. A total of 5,972 cases would be advised or represented at a total cost of \$167 per case. Staff and case loads would be distributed throughout the state on the basis of poverty population and relative demand. A total of 19 staff positions, including attorneys, paralegals and secretaries, will be paid for by this domestic advocacy project.

A table indicating funding, staffing and service by location for this alternative option is attached.

EVALUATION

Kansas Legal Services will establish separate Access to Justice funds for both projects and for each category of service within each project. Kansas Legal Services will identify the specific services made possible by the Access to Justice grant including the number of people served and the cost per unit of service, the number of case hours in domestic law and related advice and representations, the number of alternative dispute resolution referrals and mediations conducted, the number of persons provided assistance in pro se matters, the number of telephone calls answered, advised and referred can be provided in a detailed basis.

Kansas Legal Services will provide client satisfaction surveys to samples of all persons served with Access to Justice funds. The result of those surveys will be provided to the Supreme Court of Kansas. Kansas Legal Services agrees to any audit or review of its expenses by the Supreme Court of Kansas.

INDEPENDENT REVIEW

The Kansas Bar Association has agreed to participate in an independent review of the Kansas Legal Services Access to Justice projects. The Bar Association has indicated that its legal aid and referral committee will assist in conducting a thorough review. Kansas Legal Services and the Bar Association would also welcome the involvement of Office of Judicial Administration staff in the review process. This would allow a continuation of the cooperative effort that was begun by these three organizations in the drafting and passage of House Bill 3033, the enabling legislation for the Access to Justice fund.

**Kansas Legal Services, Inc.
Access to Justice Fund - Grant Application
Domestic Services Program Budget
Project One**

	Access to Justice Funding				Total ATJ	Other Funding (a)	Total Program
	Advocacy	Advice & Referral Hotline	ADR / Mediation Services				
Salaries-Lawyers/Mediators	189,200	6,000	10,800	206,000	293,893	499,893	
Salaries-Paras	115,550	9,000		124,550	157,115	281,665	
Salaries-Clerical	24,710	17,000	3,360	45,070	162,011	207,081	
Fringe Benefits & Taxes	85,946	9,282	2,820	98,048	135,194	233,242	
Total Personnel	415,406	41,282	16,980	473,668	748,213	1,221,881	
Space	45,897	4,476	1,260	51,633	61,453	113,086	
Capital Expenditures	82,367	3,000		85,367	13,218	98,585	
Equipment Rental	8,299	915	240	9,454	12,557	22,011	
Office Supplies	18,394	2,345	660	21,399	32,195	53,594	
Telephone	22,419	20,000	420	42,839	19,544	62,383	
Travel	14,431	835	240	15,506	11,471	26,977	
Training	3,001	311	60	3,372	4,268	7,640	
Library	7,352	722	180	8,254	9,914	18,168	
Insurance	6,721	857	240	7,818	11,764	19,582	
Litigation	1,917	173	60	2,150	2,370	4,520	
Audit / Contract Services	885	77		962	1,057	2,019	
Central Casewrk & Suprt	102,486	8,312	2,340	113,138	143,510	256,648	
Other	7,357	695	180	8,232	9,535	17,767	
Total Non-Personnel	321,526	42,718	5,880	370,124	332,856	702,980	
Total Expenses	736,932	84,000	22,860	843,792	1,081,069	1,924,861	

Note (a) : Sources of other funding include Legal Services Corporation, IOLTA, a portion of AAA, United Way, various city/county grants, and the reduced fee program.

Access to Justice Fund - Grant Application
Project One Summary

	Domestic Advocacy					
	<u>Dollars</u>	<u>Staffing</u>			<u>Reps</u>	<u>Advice</u>
<u>Atty</u>		<u>Para</u>	<u>Sec</u>			
Dodge City	\$22,108	0.20	0.16	0.04	40	85
Emporia	\$29,477	0.26	0.21	0.05	53	114
Garden City	\$44,216	0.39	0.31	0.08	80	171
Hays	\$66,324	0.59	0.47	0.12	120	256
Hutchinson	\$14,739	0.15	0.12	0.03	30	64
Kansas City	\$73,693	0.73	0.58	0.15	149	319
Manhattan	\$58,955	0.52	0.42	0.10	106	228
Olathe	\$44,216	0.44	0.35	0.09	89	191
Pittsburg	\$95,801	0.85	0.68	0.17	173	370
Salina	\$51,585	0.46	0.36	0.09	93	199
Seneca	\$36,847	0.33	0.26	0.07	66	142
Topeka	\$73,693	0.73	0.58	0.15	149	319
Wichita	\$125,278	1.24	0.99	0.25	253	542
Total	\$736,932	6.86	5.49	1.37	1,400	3,000

	Domestic Advice & Referral Hotline				
	<u>Dollars</u>	<u>Staffing</u>			<u>Calls</u>
<u>Atty</u>		<u>Para</u>	<u>Sec</u>		
Dodge City					
Emporia					
Garden City					
Hays					
Hutchinson					
Kansas City					
Manhattan					
Olathe					
Pittsburg					
Salina					
Seneca					
Topeka					
Wichita	\$84,000	0.25	0.50	1.00	5,200
Total	\$84,000	0.25	0.50	1.00	5,200

**Access to Justice Fund - Grant Application
Project One Summary**

	ADR / Mediation Services				
	Dollars	Staffing			Mediations
		Med	Para	Sec	
Dodge City					
Emporia					
Garden City					
Hays					
Hutchinson					
Kansas City					
Manhattan					
Olathe	\$7,620	0.12	0.00	0.02	27
Pittsburg					
Salina					
Seneca					
Topeka	\$7,620	0.12	0.00	0.02	27
Wichita	\$7,620	0.12	0.00	0.02	27
Total	\$22,860	0.37	0.00	0.05	82

	Grand Total				
	Dollars	Staffing			Served
		Atty/Med	Para	Sec	
Dodge City	\$22,108	0.20	0.16	0.04	125
Emporia	\$29,477	0.26	0.21	0.05	167
Garden City	\$44,216	0.39	0.31	0.08	250
Hays	\$66,324	0.59	0.47	0.12	376
Hutchinson	\$14,739	0.15	0.12	0.03	94
Kansas City	\$73,693	0.73	0.58	0.15	468
Manhattan	\$58,955	0.52	0.42	0.10	334
Olathe	\$51,836	0.56	0.35	0.11	308
Pittsburg	\$95,801	0.85	0.68	0.17	543
Salina	\$51,585	0.46	0.36	0.09	292
Seneca	\$36,847	0.33	0.26	0.07	209
Topeka	\$81,313	0.85	0.58	0.16	495
Wichita	\$216,898	1.62	1.49	1.27	6,023
Total	\$843,792	7.49	5.99	2.43	9,682

Kansas Legal Services, Inc.
Access to Justice Fund - Grant Application
Domestic Services Program Budget
Project Two

	Access to Justice Funding				Total ATJ	Other Wichita		Total Program
	Statewide Mediation	Statewide Pro-Se	Wichita Mediation Center	Wichita Mediation Ctr Funding (a)		Wichita Mediation Ctr Funding (a)	Program	
Salaries-Lawyers/Mediators	24,484	14,682	15,088	0	54,254	11,912	66,166	
Salaries-Paras	0	8,969	0	0	8,969	0	8,969	
Salaries-Clerical	2,402	1,922	3,353	2,647	7,677	2,647	10,324	
Fringe Benefits & Taxes	6,400	6,674	4,194	3,311	17,268	3,311	20,579	
Total Personnel	33,286	32,247	22,635	17,870	88,168	17,870	106,038	
Space	3,424	3,570	8,103	6,397	15,097	6,397	21,494	
Capital Expenditures	6,144	6,407	1,950	0	14,501	0	14,501	
Equipment Rental	616	642	467	369	1,725	369	2,094	
Office Supplies	1,372	1,431	1,198	946	4,001	946	4,947	
Telephone	1,638	1,708	727	574	4,073	574	4,647	
Travel	1,052	1,097	427	337	2,576	337	2,913	
Training	222	232	838	662	1,292	662	1,954	
Library	543	566	369	291	1,478	291	1,769	
Insurance	501	523	438	345	1,462	345	1,807	
Litigation	141	147	88	70	376	70	446	
Audit / Contract Services	65	68	39	31	172	31	203	
Central Casewrk & Suprt	7,628	7,970	4,216	3,328	19,814	3,328	23,142	
Other	547	571	355	280	1,473	280	1,753	
Total Non-Personnel	23,893	24,932	19,215	13,630	68,040	13,630	81,670	
Total Expenses	57,179	57,179	41,850	31,500	156,208	31,500	187,708	

Note (a) : Sources of other funding include Sedgwick County Mill Levy, Training Fees, Mediation Fees, and room rental fees.

Access to Justice Fund - Grant Application
Project Two Summary

	Statewide Mediation				
	Dollars	Staffing			Mediations
		Med	Para	Sec	
Dodge City	\$2,067	0.03	0.00	0.00	7
Emporia	\$2,756	0.04	0.00	0.01	9
Garden City	\$4,133	0.06	0.00	0.01	14
Hays	\$6,200	0.10	0.00	0.01	21
Hutchinson	\$1,378	0.02	0.00	0.00	5
Kansas City	\$6,889	0.12	0.00	0.02	26
Manhattan	\$5,511	0.09	0.00	0.01	19
Olathe	\$4,133	0.07	0.00	0.01	16
Pittsburg	\$8,956	0.14	0.00	0.02	30
Salina	\$4,822	0.07	0.00	0.01	16
Seneca	\$3,445	0.05	0.00	0.01	12
Topeka	\$6,889	0.12	0.00	0.02	26
Wichita	\$0	0.00	0.00	0.00	0
Total	\$57,179	0.92	0.00	0.13	201

	Statewide Pro-Se (Hotline*)				
	Dollars	Staffing			Advice
		Atty	Para	Sec	
Dodge City	\$1,715	0.02	0.01	0.00	23
Emporia	\$2,287	0.02	0.02	0.00	31
Garden City	\$3,431	0.03	0.02	0.01	46
Hays	\$5,146	0.05	0.04	0.01	70
Hutchinson	\$1,144	0.01	0.01	0.00	17
Kansas City	\$5,718	0.06	0.05	0.01	87
Manhattan	\$4,574	0.04	0.03	0.01	62
Olathe	\$3,431	0.03	0.03	0.01	52
Pittsburg	\$7,433	0.07	0.05	0.01	100
Salina	\$4,003	0.04	0.03	0.01	54
Seneca	\$2,859	0.03	0.02	0.01	39
Topeka	\$5,718	0.06	0.05	0.01	87
Wichita	\$9,720	0.10	0.08	0.02	147
Total	\$57,179	0.53	0.43	0.11	815

*-Referred through hotline or as directed by courts

**Access to Justice Fund - Grant Application
Project Two Summary**

	Wichita Mediation Center				
	Staffing				
	<u>Dollars</u>	<u>Med</u>	<u>Para</u>	<u>Sec</u>	<u>Mediations</u>
Dodge City					
Emporia					
Garden City					
Hays					
Hutchinson					
Kansas City					
Manhattan					
Olathe					
Pittsburg					
Salina					
Seneca					
Topeka					
Wichita	\$41,850	0.65	0.00	0.30	150
Total	\$41,850	0.65	0.00	0.30	150

	Grand Total				
	Staffing				
	<u>Dollars</u>	<u>Atty/Med</u>	<u>Para</u>	<u>Sec</u>	<u>Served</u>
Dodge City	\$3,782	0.05	0.01	0.01	30
Emporia	\$5,043	0.06	0.02	0.01	40
Garden City	\$7,564	0.09	0.02	0.02	60
Hays	\$11,346	0.14	0.04	0.02	90
Hutchinson	\$2,521	0.04	0.01	0.01	23
Kansas City	\$12,607	0.18	0.05	0.03	113
Manhattan	\$10,086	0.13	0.03	0.02	80
Olathe	\$7,564	0.11	0.03	0.02	68
Pittsburg	\$16,389	0.20	0.05	0.03	131
Salina	\$8,825	0.11	0.03	0.02	70
Seneca	\$6,303	0.08	0.02	0.01	50
Topeka	\$12,607	0.18	0.05	0.03	113
Wichita	\$51,570	0.75	0.08	0.32	297
Total	\$156,208	2.10	0.43	0.54	1,166

**Access to Justice Fund - Grant Application
Alternative Proposal**

	Domestic Advocacy					
	<u>Dollars</u>	<u>Staffing</u>			<u>Reps</u>	<u>Advice</u>
<u>Atty</u>		<u>Para</u>	<u>Sec</u>			
Dodge City	\$30,000	0.26	0.21	0.05	54	116
Emporia	\$40,000	0.35	0.28	0.07	72	154
Garden City	\$60,000	0.53	0.42	0.11	108	232
Hays	\$90,000	0.79	0.64	0.16	162	347
Hutchinson	\$20,000	0.20	0.16	0.04	40	87
Kansas City	\$100,000	0.99	0.79	0.20	202	433
Manhattan	\$80,000	0.71	0.57	0.14	144	309
Olathe	\$60,000	0.59	0.48	0.12	121	260
Pittsburg	\$130,000	1.15	0.92	0.23	234	502
Salina	\$70,000	0.62	0.49	0.12	126	270
Seneca	\$50,000	0.44	0.35	0.09	90	193
Topeka	\$100,000	0.99	0.79	0.20	202	433
Wichita	\$170,000	1.68	1.35	0.34	343	736
Total	\$1,000,000	9.31	7.45	1.86	1,900	4,072

KANSAS LEGAL SERVICES, INC.

FY 1997 ACCESS TO JUSTICE GRANT REQUEST

LIST OF ATTACHMENTS

1. 501(C)3 Determination Letter from the IRS
2. Kansas Legal Services Board of Directors
3. Kansas Legal Services Current Budget
4. Support Letters
(Note: Additional support letters may be mailed or faxed directly to the Office of Judicial Administration)
5. Map of Kansas Legal Services Service Areas

Internal Revenue Service
District Director

Department of the Treasury

Date: 8 JUN 1980

Our Letter Dated:

July 18, 1978

Person to Contact:

Minnie Busby

Contact Telephone Number:

214-767-1227

EO:2:309:AWC

DAL:EO:80-821

Kansas Legal Services, Inc.
112 West 6th St.
Topeka, Kansas 66603

Dear Taxpayer:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Internal Revenue Code, because you are an organization of the type described in section 170(b)(1)(A)(vi). Your exempt status under section 501(c)(3) of the code is still in effect.

Grantors and contributors may rely on this determination until the Internal Revenue Service publishes notice to the contrary. However, a grantor or a contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of section 509(a)(1) status, or acquired knowledge that the Internal Revenue Service had given notice that you would be removed from classification as a section 509(a)(1) organization.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



A. W. McCanless
District Director

Kansas Legal Services, Inc.

BOARD OF DIRECTORS

1996

Mark Anderson
3706 S. Topeka, St. 100
Topeka KS 66609
(913) 296-2486
Attorney

Prof. David Gottlieb
Kansas University School of Law
Lawrence KS 66045
(913) 864-4550
Professor of Law

David McLane
P O Box 1449
100 S. Broadway, #200
Pittsburg KS 66762
(316) 231-1290
Attorney

Susan Barker Andrews
Attorney at Law
1243 SW Topeka Blvd.
Topeka KS 66612
(913) 234-0040
Attorney

Marlene Hassan
1109 SW Lincoln. Apt. A
Topeka KS 66604
(913) 233-6495
Client Representative

Pat Nichols
5040 SW 28th, Ste F
Topeka KS 66614
(913) 273-8300
Attorney
Board Treasurer

Brian Atwell
1721 Agnes Drive
Hays KS 67601
(913) 628-3062
Client Representative

Brenda Hester
1303 Division
Atchison KS 66002-1341
(913) 367-7992
Client Representative
Board Secretary

Prof. Lynette Petty
Attorney at Law
Washburn Law Clinic
17th & McVicar
Topeka KS 66621-1141
(913) 231-1191
Attorney/Professor

Ernest Ballweg
8655 College Blvd
P O Box 25864
Overland Park KS 66225
(913) 491-6900

Sharon Wright Kellstrom
Attorney at Law
230 Poyntz
Manhattan KS 66502
(913) 539-6634
Attorney

Patrick H. Thompson
P. O. Box 528
Salina KS 67402
(913) 825-5809
Attorney
Board Vice-President

Carmon Cooley
205 E Main
Savonburg KS 66772
(316) 754-3848
Client Representative

Otto Klusmann
Rt. 1, Box 128
Greeley KS 66033
(913) 867-3655
Client Representative

Michael Whitsitt
Westwood Colonial Building
4800 Rainbow Blvd., Suite 100
Westwood KS 66205
(913) 362-8560
Attorney

Lucky DeFries
Bank IV Tower, Ste 925
534 S Kansas
Topeka KS 66603-3407
(913) 234-3461
Attorney

Ruthann McDaniel
314 W Cleveland
Pratt KS 67124
(316) 672-3072
Client Representative

Honorable Charles Worden
Judge of the District Court
Norton County Courthouse
Norton KS 67654
(913) 877-5770
Judge
Board President

Deborah C. Foster
1402 N 38th Apt 9
Kansas City KS 66102
(913) 281-2289
Client Representative

Denise McKee
15909 SW 136th
Rosehill KS 67133-8445
(316) 733-1688
Client Representative

One attorney position currently
vacant.

Kansas Legal Services Current Budget	
	<i>1996</i>
	<i>Annual</i>
11/7/96	<i>Budget</i>
Revenue & Support	
Legal Services Corp	2,117,616
IOLTA	141,500
AAA	293,859
United Way	230,365
City / County Grants	207,700
Mill Levy	59,335
Fee Approvals	710,000
Farm Advocacy	145,590
KBA Lawyer Referral	55,000
SRS Disability Adv	550,000
SRS Disability Adv (Zebley)	362,000
Reduced Fee Program	118,650
Job Training	64,568
KHRC Mediation	64,300
Elder Law Hotline	103,354
Medicaid/Health Advocacy	942,650
Cost Reimbursements	90,000
Other	83,910
Total Revenues	6,340,397
Expenses	
Salaries	3,954,752
Fringe Benefits	813,970
Space	355,816
Equipment Rental	91,800
Office Supplies	220,800
Telephone	138,852
Travel	97,850
Training	38,000
Library	72,400
Insurance	81,400
Litigation	19,150
Contract Serv./Consulting	42,400
Retainers	115,144
Other	87,200
Total Expenses	6,129,534
Excess (Deficiency)	210,863
Capital Expenditures	152,861
Net Cash (To Reserves)	58,002

DANIEL L. HEBERT
District Judge
(913) 826-6624

DAVID S. KNUDSON
District Judge
(913) 826-6627

GEORGE R. ROBERTSON
District Judge
(913) 826-6630

DAN D. BOYER
District Judge
(913) 826-6633

ADRIAN A. LAPKA
District Magistrate Judge
(913) 392-2815



STATE OF KANSAS
28th Judicial District

City-County Building
P.O. Box 1756 / 300 West Ash
Salina, Kansas 67402-1756

DOUGLAS P. SMITH
Court Administrator
(913) 826-6640

CAROLYN R. HENRY
Clerk of the Court
(913) 826-6617

NANCY L. TRAHAN
Director of Court Services
(913) 826-6636

FAX (913) 826-7319

November 7, 1996

Access to Justice Committee
Office of Judicial Administration, Room 337
Kansas Judicial Center
Topeka, Kansas 66612-1507

Re: Access to Justice Grant

Dear Access to Justice Committee:

I am writing to express my strong support for the Access to Justice grant request submitted by Kansas Legal Services, Inc. I have worked closely with this service in my private practice before I became Judge and now from the perspective of the bench the need is more apparent for the services provided by Kansas Legal Services Inc.

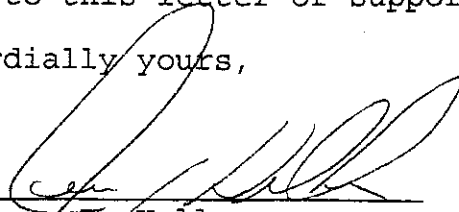
I have been very impressed with the dedication and services provided by Kansas Legal Services that serve our 28th Judicial District. We need their continued support and the assistance to many litigants that otherwise would go unrepresented.

I understand that the Access to Justice fund was created to improve access to civil justice for low income people. Kansas Legal Services has demonstrated its ability to provide high quality legal assistance to low income Kansans in north central Kansas.

The combination of declining federal funds and increasing demand has made it impossible to meet the demand for legal assistance. Access to Justice funding to Kansas Legal Services to provide advice and representation in domestic and related matters will help tremendously.

Thank you for your attention to this letter of support.

Cordially yours,


Jerome P. Hellmer
District Judge

email: wmadden@spidome.net

fax: 913-623-4394

William J. Madden

Attorney at Law
201 W. 11th, P.O. Box 9
Hays, Kansas 67601
913-623-4212

November 6, 1996

Access to Justice Committee
Office of Judicial Administration
Room 337
Kansas Judicial Center
Topeka, KS 66612-1507

Re: Grant Request of Kansas Legal Services.

Dear Committee:

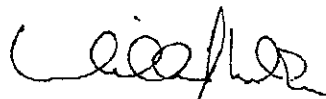
I am writing in support of the grant request from Kansas Legal Services, Inc. It is my understanding that one of the main goals of the Access to Justice Fund is to respond to decreased federal support for civil legal services from the Legal Services Corporation. I believe that the most effective means of meeting the objective of assistance to low income civil litigants is through Kansas Legal Services, Inc.

I am sure that you are all aware of the needs of the low-income in civil cases, particularly in domestic cases. This need is particularly acute in Northwest Kansas, where the distances from the courthouse make delivery of legal services to the poor more difficult. I am concerned that the problem will worsen without support from the state.

There will undoubtedly be several applications for funding from worthy projects involving various aspects of the problem. The entire area of legal assistance to low income persons is under-funded. Kansas Legal Services, Inc. is the only efficient means I know of to address the basic legal needs of the low-income. Their statewide delivery system is already in place, and this has been their mission since incorporation in the 1970's. There may be benefit from embellishment and fine-tuning of the delivery of legal services to the poor, but this should not come at the expense of meeting the very basic need.

As District Judge elect in the Twenty-third Judicial District, I would like to see the maximum amount of support directed to the immediate need of the low-income involved in domestic cases. Kansas Legal Services, Inc. is the only way I can see this being addressed in the near future, and I hope you will look favorably on their request for funding.

Sincerely,



William J. Madden

Kansas Legal Services Offers Statewide Accessibility.

Our thirteen field offices, staffed by over 50 attorneys, provide legal advice and representation to more than 20,000 Kansans annually. Services are provided in each of the state's 105 counties.

Advice and Representation for Low Income and Disadvantaged Kansans.

- Agriculture Law
- Consumer Law
- Disability Law
- Education Law
- Elderly Law
- Family Law
- Health Law
- Housing Law
- Public Benefits Law
- Rural Community Development

Kansas Legal Services Community Education.

- Substantive Legal Education
- Program priorities and procedures.
- Other training services

<p>1 Counties served: Barber*, Barton*, Clark, Comanche, Edwards, Ford, Gray, Hodgeman, Kiowa, Lane, Meade, Ness*, Pawnee, Pratt*, Rush*, Stafford*</p>	<p>7 Counties served: Leavenworth, Wyandotte</p>	<p>8 Counties served: Anderson*, Coffey*, Fra</p>
<p>2 Counties served: Anderson, Chase, Coffey, Greenwood, Lyon, Marion</p>	<p>10 Counties served: Cloud, Dickinson, Ellsworth, Jewell, Lincoln, McPherson, Mitchell, Ottawa, Republic, Rice, Saline</p>	<p>9 Counties served: Allen, Bourbon, Cherokee, Crawford, Labette, Montgomery, Neosho, Wilson, Woodson</p>
<p>3 Counties served: Finney, Grant, Greeley, Hamilton, Haskell, Kearney, Morton, Scott, Seward, Stanton, Stevens, Wichita</p>	<p>11 Counties served: Atchison, Douglas, Jackson, Jefferson, Morris, Osage, Shawnee, Wabaunsee</p>	<p>10 Counties served: Cloud, Dickinson, Ellsworth, Jewell, Lincoln, McPherson, Mitchell, Ottawa, Republic, Rice, Saline</p>
<p>4 Counties served: Barton, Cheyenne, Decatur, Ellis, Gove, Graham, Logan, Ness, Norton, Osborne, Phillips, Rawlins, Rocks, Rush, Russell, Sheridan, Sherman, Smith, Thomas, Trego, Wallace</p>	<p>12 Counties served: Atchison, Douglas, Jackson, Jefferson, Morris, Osage, Shawnee, Wabaunsee</p>	<p>11 Counties served: Atchison*, Brown, Doniphan, Jackson*, Marshall, Nemaha, Washington</p>
<p>5 Counties served: Kingman, Reno, Stafford</p>	<p>13 Counties served: Barber, Butler, Chataqua, Cowley, Elk, Harper, Harvey, Pratt, Sedgwick, Sumner</p>	<p>12 Counties served: Atchison, Douglas, Jackson, Jefferson, Morris, Osage, Shawnee, Wabaunsee</p>

* Elder Law Cases Only

Kansas Legal Services Field Offices

- | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| <p>1 Kansas Rural Legal Services of Dodge City
100 Military Plaza, Ste 127
PO Box 577
Dodge City, KS 67801
(316) 227-7349</p> | <p>6 Wyandotte-Leavenworth Legal Services
707 Minnesota Avenue, Ste 502
Kansas City, KS 66101
Leavenworth residents ONLY
(800) 479-6520
(913) 621-0200</p> | <p>10 Legal Services of North Central Kansas
227 North Santa Fe, Ste 201
Salina, KS 67401
(913) 825-8147</p> |
| <p>2 Kansas Legal Services of Emporia
Bank IV Bldg., Ste 521
527 Commercial
Emporia, KS 66801
(316) 343-7520</p> | <p>7 Flint Hills Legal Services
104 South Fourth Street, Second Floor
Manhattan, KS 66502
(913) 537-2943</p> | <p>11 Legal Services of Northeast Kansas
1500 Community Drive
Seneca, KS 66538
(913) 336-6016</p> |
| <p>3 Kansas Rural Legal Services
120 Grant
Garden City, KS 67846
Toll Free: (800) 362-9009
(316) 275-0238</p> | <p>8 Kansas Legal Services of Olathe
465 South Parker, Ste 103
Olathe, KS 66061
(913) 764-8585</p> | <p>12 Legal Aid Society of Topeka
712 South Kansas Avenue, Second Floor
Topeka, KS 66603
(913) 354-8531</p> |
| <p>4 Hays Legal Services
1401-B Main
Hays, KS 67601
(913) 625-4514</p> | <p>9 Legal Services of Southeast Kansas
National Bank Building, Ste 204
PO Box 1509
Pittsburg, KS 66762
(316) 232-1330</p> | <p>13 Legal Services of Wichita
154 North Emporia
Wichita, KS 67202
(316) 265-9681</p> |
| <p>5 Hutchinson/Reno County Legal Aid
206 West First
Hutchinson, KS 67501
(316) 663-8311</p> | <p>▶▶</p> | |

Kansas Legal Services, Inc. Administrative Office

712 S. Kansas Avenue, Suite, 200
Topeka, Kansas 66603
Tel: (913) 233-2068 • Fax (913) 354-8311
TDD: 233-4028

Roger McCallister, Executive Director